

Authority Budget of:

ADOPTED COPY

PERTH AMBOY

**ADOPTED COPY
APPROVED COPY**

State Filing Year

2022

For the Period:

April 1, 2022

to

March 31, 2023

www.perthamboyha.org

Authority Web Address



Division of Local Government Services

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Certification Section

2022 (2022-2023)

PERTH AMBOY

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM 04-01-2022 TO 03-31-2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Gwert CPA, RMA Date: 2/9/2022

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Gwert CPA, RMA Date: 3/30/2022

2022 (2022-2023) PREPARER'S CERTIFICATION

PERTH AMBOY

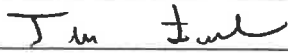
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	THOMAS FURLONG		
Title:	DIRECTOR OF FINANCIAL OPERATIONS		
Address:	881 AMBOY AVE., P.O. 390 PERTH AMBOY, NJ 08862		
Phone Number:	732-826-3118	Fax Number:	732-826-3111
E-mail address	tfurlong@perthamboyha.org		

2022 (2022-2023) APPROVAL CERTIFICATION

PERTH AMBOY

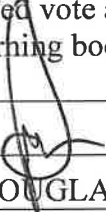
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the PERTH AMBOY Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 12th day of January, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	DOUGLAS DZEMA		
Title:	EXECUTIVE DIRECTOR		
Address:	881 AMBOY AVE., P.O. BOX 390 PERTH AMBOY, NJ 08862		
Phone Number:	732-826-3114	Fax Number:	732-826-3111
E-mail address	ddzema@perthamboyha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.perthamboyha.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

DOUGLAS DZEMA

Title of Officer Certifying compliance

EXECUTIVE DIRECTOR

Signature

2022 (2022-2023) HOUSING AUTHORITY BUDGET RESOLUTION PERTH AMBOY

(Name)

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

WHEREAS, the Annual Budget and Capital Budget for the PERTH AMBOY Housing Authority for the fiscal year beginning, 04-01-2022 and ending, 03-31-2023 has been presented before the governing body of the PERTH AMBOY Housing Authority at its open public meeting of 1/12/2022 ; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 22,037,080 Total Appropriations, including any Accumulated Deficit if any, of \$ 21,647,500 and Total Unrestricted Net Position utilized of 0 ; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 0 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0 ; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the PERTH AMBOY Housing Authority, at an open public meeting held on 01/12/2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the PERTH AMBOY Housing Authority for the fiscal year beginning, 04-01-2022 and ending, 03-31-2023 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the PERTH AMBOY Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on 03/09/2022.

(Secretary's Signature)

1/12/2022
(Date)

Governing Body	Recorded Vote				
Member:	Aye	Nay	Abstain	Absent	

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola	X			
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner John C. Anagnostis	X			
Commissioner Fernando A. Gonzalez				X
Commissioner Gregory Pabon	X			

Note Fill in the name of Each Commissioner and indicate their recorded Vote

2022 (2022-2023) ADOPTION CERTIFICATION

PERTH AMBOY


(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the PERTH AMBOY Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 9th day of, March, 2022.

Officer's Signature:			
Name:	DOUGLAS DZEMA		
Title:	EXECUTIVE DIRECTOR		
Address:	881 AMBOY AVE., P.O. BOX 390 PERTH AMBOY, NJ 08862		
Phone Number:	732-826-3114	Fax Number:	732-826-3111
E-mail address	ddzema@perthamboyha.org		

2022 (2022-2023) ADOPTED BUDGET RESOLUTION
Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

PERTH AMBOY
 (Name)
HOUSING AUTHORITY

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

WHEREAS, the Annual Budget and Capital Budget/Program for the PERTH AMBOY Housing Authority for the fiscal year beginning, 04-01-2022 and ending, 03-31-2023 has been presented for adoption before the governing body of the PERTH AMBOY Housing Authority at its open public meeting of 03/09/2022 ; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 22,037,080 , Total Appropriations, including any Accumulated Deficit, if any, of \$ 21,647,500 and Total Unrestricted Net Position utilized of \$ 0 ; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 0 and Total Unrestricted Net Position planned to be utilized of \$ 0 ; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of PERTH AMBOY Housing Authority, at an open public meeting held on 03/09/2022 that the Annual Budget and Capital Budget/Program of the PERTH AMBOY Housing Authority for the fiscal year beginning, 04-01-2022 and, ending, 03-31-2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

 (Secretary's Signature)

3/9/2022
 (Date)

Governing Body
 Member: Recorded Vote
 Aye Nay Abstain Absent

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola	X			
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			X
Commissioner John C. Anagnostis	X			
Commissioner Fernando A. Gonzalez	X			
Commissioner Gregory Pabon				

Note Fill in the name of Each Commissioner and indicate their recorded Vote

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Narrative and Information Section

**2022 (2022-2023) HOUSING AUTHORITY BUDGET
MESSAGE & ANALYSIS
PERTH AMBOY
(Name)**

AUTHORITY BUDGET

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2022/2022-2023 proposed Annual Budget and make comparison to the 2021/2021-2022 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD).

SEE ATTACHED.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **Example would be effect on a recession in the economy on the housing Authority**

NONE

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- **Housing Authorities cannot transfer Unrestricted Net Position** (i.e.: to balance the County/Municipality budget, etc.).

NONE

5. The proposed budget must not reflect an anticipated deficit from 2022/2022-2023 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

PHA PLANS TO USE SOURCES OBTAINED IN ITS RAD CONVERSION TO REDUCE FUTURE GASB 68 COSTS.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75).

**PERTH AMBOY HOUSING AUTHORITY
EXPLANATION OF BUDGET VARIANCES OVER 10%
MARCH 31ST, 2023**

Operating Revenues:

HUD Operating subsidy-(-17.6%) – PHA converted 29 ACC units to RAD

Frauds/Tenant Charges/Laundry-(+14%) – Based on current year actuals

Interest-(-24.9%) – Earnings Rate decreased caused a decrease in interest

Appropriations:

Tenant Services- (-22.5%) – Based on current year actuals

Other General Expense-(-15.1%) – Decrease in number of vouchers that Ported Out of jurisdiction

Equipment-(-75%) – Based on anticipated purchases of equipment

HOUSING AUTHORITY CONTACT INFORMATION AUTHORITY CONTACT INFORMATION 2022 (2022-2023)

Please complete the following information regarding this Authority. **All** information requested below must be completed.

Name of Authority:	PERTH AMBOY HOUSING AUTHORITY		
Federal ID Number:	22-6002210		
Address:	881 AMBOY AVE., P.O. BOX 390		
City, State, Zip:	PERTH AMBOY	NJ	08862
Phone: (ext.)	732-826-3110	Fax:	732-826-3111

Preparer's Name:	THOMAS FURLONG		
Preparer's Address:	881 AMBOY AVENUE, P.O. BOX 390		
City, State, Zip:	PERTH AMBOY	NJ	08862
Phone: (ext.)	732-826-3118	Fax:	732-826-3111
E-mail:	tfurlong@perthamboyha.org		

Chief Executive Officer:(1)	DOUGLAS DZEMA		
(1)Or person who performs these functions under another Title			
Phone: (ext.)	732-826-3114	Fax:	732-826-3111
E-mail:	ddzema@perthamboyha.org		

Chief Financial Officer(1)	THOMAS FURLONG		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	732-826-3118	Fax:	732-826-3111
E-mail:	tfurlong@perthamboyha.org		

Name of Auditor:	RICHARD LARSEN		
Name of Firm:	Novogradac & Company LLP		
Address:	1433 Hooper Avenue, Suite 329		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-503-4257	Fax:	723-341-1424
E-mail:	Rich.Larsen@novoco.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

PERTH AMBOY

(Name)

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2020 or 2021**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 27
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2020 or 2021**) Transmittal of Wage and Tax Statements: 2,003,265
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority))
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2021 or 2022 deadline has passed 2021 or 2022) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).**

- 11) Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use No
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use Yes
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No *If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.*

PERTH AMBOY HOUSING AUTHORITY

BUDGET QUESTIONNAIRE

MARCH 31, 2022

Page N-3 (1 of 2) Question #10

The Housing Authority Board of Commissioners authorized an Independent executive compensation survey performed by Executech Inc. The survey provided comparable information for the five highest paid employees at the Authority that included all the persons listed on Page N-4 of this budget. In addition, the Board of Commissioners perform a periodic performance evaluation of the Executive Director. Annual salary increases are authorized by the Board of Commissioners subject to budget appropriations.

Page N-3 (2 of 2) Question #13g

The Executive Director is provided a car for his business and personal use. In accordance with IRS regulations the Director's personal use of the car is included in his W-2 wages.

LIST OF MILEAGE, TRAVEL, MEALS CHECKS (4/1/21-12/1/21)

Date	Check Number	Name	Description	Amount
5/14/21	39798	Anthony Figueroa	Mileage Reimbursement - Mar/Apr 2021	422.8
5/14/21	39803	Luis Cardona	Mileage Reimbursement - Mar/Apr 2021	229.6
5/14/21	39807	David Santiago	Mileage Reimbursement - Mar 2021	282.8
6/14/21	39885	Luis Cardona	Mileage Reimbursement - May 2021	151.76
7/8/21	39931	David Santiago	Mileage Reimbursement - Apr/May 2021	407.68
8/5/21	39970	Anthony Figueroa	Mileage Reimbursement - Jun 2021	249.2
8/5/21	39987	David Santiago	Mileage Reimbursement - June 2021	255.88
8/9/21	40006	David Santiago	Mileage Reimbursement - Jul 2021	266.56
9/3/21	40065	Luis Cardona	Mileage Reimbursement - Jun/Jul 2021	222.88
9/21/21	40096	Anthony Figueroa	Mileage Reimbursement - Aug 2021	240.8
9/21/21	40110	David Santiago	Mileage Reimbursement - Aug 2021	288.96
9/27/21	40129	Anthony Figueroa	Mileage Reimbursement - July 2021	154
10/20/21	40192	Luis Cardona	Mileage Reimbursement - Aug/Sep 2021	306.88
11/12/21	40241	Anthony Figueroa	Mileage Reimbursement -Sept 2021	282.8
11/12/21	40248	David Santiago	Mileage Reimbursement - Sept 2021	91.43

3854.03

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

PERTH AMBOY

(Name)

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Perrin Ambroy Housing Authority
 For the Period April 1, 2022 to March 31, 2023
 Reportable Compensation from Authority (W-2, 1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Highest Compensated Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2, 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities					
1 Edna Dorothy Carty-Daniel	Chairperson	10 X	X	N/A					None				\$						
2 David Benyola	Vice Chair	5 X	X	N/A					None				0						
3 Miguel Arocho	Commissioner	5 X	X	N/A					None				0						
4 Shirley Jones	Commissioner	5 X	X	N/A					None				0						
5 John Anagnostis	Commissioner	5 X	X	N/A					None				0						
6 Fernando Gonzalez	Commissioner	5 X	X	N/A					None				0						
7 Gregory Pabon	Commissioner	5 X	X	N/A					None				0						
8 Douglas Dzerna	Executive Director	35	X	202,192	44,385	18,686	90,292	355,555	None				355,555						
9 Kristi Perra-Duffy	Asset Manager	35	X	150,780	14,912	2,307	59,681	227,680	None				227,680						
10 Thomas Furlong	Director of Finance	35	X	123,333	16,818	2,934	54,772	197,857	None				197,857						
11													0						
12													0						
13													0						
14													0						
15													0						
Total:				\$ 476,305	\$ 76,115	\$ 23,927	\$ 204,745	\$ 781,092					\$						

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Financial Schedules Section

Schedule of Health Benefits - Detailed Cost Analysis

Perth Amboy Housing Authority
 For the Period April 1, 2022

to

March 31, 2023

	# of Covered Members (Medical & Rx)	Annual Cost		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget					
Active Employees - Health Benefits - Annual Cost								
Single Coverage	7	\$ 12,331	\$ 86,317	7	\$ 11,744	\$ 82,208	\$ 4,109	5.0%
Parent & Child	4	22,072	88,288	4	21,022	84,088	4,200	5.0%
Employee & Spouse (or Partner)	5	24,662	123,310	5	23,488	117,440	5,870	5.0%
Family	4	34,404	137,616	4	32,765	131,060	6,556	5.0%
Employee Cost Sharing Contribution (enter as negative -)			(94,867)			(90,350)	(4,517)	5.0%
Subtotal	20		340,664	20		324,446	16,218	5.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	8	5,211	41,688	8	4,963	39,704	1,984	5.0%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)	4	11,719	46,876	4	11,161	44,644	2,232	5.0%
Family	1	17,433	17,433	1	16,603	16,603	830	5.0%
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	13		105,997	13		100,951	5,046	5.0%
GRAND TOTAL	33		\$ 446,661	33		\$ 425,397	\$ 21,264	5.0%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) YES Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) YES Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Perth Amboy Housing Authority
 For the Period April 1, 2022 to March 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached					
Total liability for accumulated compensated absences at beginning of current year		\$			
		-			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Perth Amboy Housing Authority

For the Period

April 1, 2022

to

March 31, 2023

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Perth Amboy Housing Authority	Sayreville Housing Authority	Mgmt, Acct, HCV Support, Admin		1/1/2022	12/31/2022	\$ 188,160
Perth Amboy Housing Authority	Keansburg Housing Authority	Management & Accounting		1/1/2022	12/31/2022	\$ 46,320
Perth Amboy Housing Authority	Highlands Housing Authority	Management & Accounting		1/1/2022	12/31/2022	\$ 72,600
Perth Amboy Housing Authority	Bayonne Housing Authority	Computer Support		1/1/2022	12/31/2022	\$ 20,000
Woodbridge Housing Authority	Perth Amboy Housing Authority	Procurement Services		6/1/2021	5/31/2022	\$ 36,000

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Perth Amboy Housing Authority
 For the Period April 1, 2022 to March 31, 2023

	FY 2023 Proposed Budget				FY 2021,2022		All Operations		All Operations	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	Adopted vs. Adopted	Adopted	Proposed vs. Adopted	Adopted
REVENUES										
Total Operating Revenues	\$ 4,825,880	\$ -	\$ 15,755,000	\$ 380,480	\$ 20,961,360	\$ 20,445,140	\$ 516,220	\$ 50,240	2.5%	4.9%
Total Non-Operating Revenues	1,010	-	215,960	858,750	1,075,720	1,025,480	50,240	-	-	-
Total Anticipated Revenues	4,826,890	-	15,970,960	1,239,230	22,037,080	21,470,620	566,460	-	2.6%	-
APPROPRIATIONS										
Total Administration	1,761,780	-	1,478,840	1,379,890	4,620,510	4,529,140	91,370	-	2.0%	-
Total Cost of Providing Services	1,987,570	-	14,293,000	486,730	16,767,300	16,486,840	280,460	-	1.7%	-
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	60,530	58,000	2,530	-	4.4%	-
Total Operating Appropriations	3,749,350	-	15,771,840	1,866,620	21,448,340	21,073,980	374,360	-	1.8%	-
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	103,950	106,480	(2,530)	-	-2.4%	-
Total Other Non-Operating Appropriations	95,210	-	-	-	95,210	88,260	6,950	-	7.9%	-
Total Non-Operating Appropriations	95,210	-	-	-	199,160	194,740	4,420	-	2.3%	-
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,844,560	-	15,771,840	1,866,620	21,647,500	21,268,720	378,780	-	1.8%	-
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	3,844,560	-	15,771,840	1,866,620	21,647,500	21,268,720	378,780	-	1.8%	-
ANTICIPATED SURPLUS (DEFICIT)	\$ 982,330	\$ -	\$ 199,120	\$ (627,390)	\$ 389,580	\$ 201,900	\$ 187,660	-	93.0%	-

Revenue Schedule

Perth Amboy Housing Authority
 For the Period April 1, 2022 to March 31, 2023

	FY 2023 Proposed Budget				FY 2021.2022 Adopted Budget			<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations	
OPERATING REVENUES									
<i>Rental Fees</i>									
Homebuyers' Monthly Payments					\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	1,997,490				1,997,490	1,897,260	100,230	5.3%	
Excess Utilities					-	-	-	#DIV/0!	
Non-Dwelling Rental					-	-	-	#DIV/0!	
HUD Operating Subsidy	120,160				120,160	145,870	(25,710)	-17.6%	
New Construction - Acc Section 8					-	-	-	#DIV/0!	
Voucher - Acc Housing Voucher	2,524,730		15,652,000		18,176,730	17,769,440	407,290	2.3%	
Total Rental Fees	4,642,380	-	15,652,000	-	20,294,380	19,812,570	481,810	2.4%	
<i>Other Operating Revenues (List)</i>									
Interlocal Agreements				327,080	327,080	307,170	19,910	6.5%	
Frauds/Tenant Charges/Laundry	51,600		2,000		53,600	47,000	6,600	14.0%	
Antennas			101,000		101,000	110,000	(9,000)	-8.2%	
Ground Lease	131,900			53,400	185,300	168,400	16,900	10.0%	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Total Other Revenue	183,500	-	103,000	380,480	666,980	632,570	34,410	5.4%	
Total Operating Revenues	4,825,880	-	15,755,000	380,480	20,961,360	20,445,140	516,220	2.5%	
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Capital Fund Operations					-	-	-	#DIV/0!	
Capital Fund Mgmt Fees					-	-	-	#DIV/0!	
Non Federal Funds				855,750	855,750	854,480	1,270	0.1%	
Ross Grant- FSS			193,960		193,960	142,000	51,960	36.6%	
Office of Community Development			16,000		16,000	16,000	-	0.0%	
PNC Bank/ Middlesex County			1,000		1,000	1,000	-	0.0%	
Total Other Non-Operating Revenue	-	-	210,960	855,750	1,066,710	1,013,480	53,230	5.3%	
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	1,010		5,000	3,000	9,010	12,000	(2,990)	-24.9%	
Penalties					-	-	-	#DIV/0!	
Other					-	-	-	#DIV/0!	
Total Interest	1,010	-	5,000	3,000	9,010	12,000	(2,990)	-24.9%	
Total Non-Operating Revenues	1,010	-	215,960	858,750	1,075,720	1,025,480	50,240	4.9%	
TOTAL ANTICIPATED REVENUES	\$ 4,826,890	-	\$ 15,970,960	\$ 1,239,230	\$ 22,037,080	\$ 21,470,620	\$ 566,460	2.6%	

Prior Year Adopted Revenue Schedule

Perth Amboy Housing Authority

FY 2021.2022 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	1,897,260				1,897,260
Excess Utilities					-
Non-Dwelling Rental					-
HUD Operating Subsidy	145,870				145,870
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher	2,537,220		15,232,220		17,769,440
Total Rental Fees	4,580,350	-	15,232,220	-	19,812,570
<i>Other Revenue (List)</i>					
Interlocal Agreements				307,170	307,170
Frauds/Tenant Charges/Laundry	45,000		2,000		47,000
Antennas			110,000		110,000
Ground Lease	115,000			53,400	168,400
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	160,000	-	112,000	360,570	632,570
Total Operating Revenues	4,740,350	-	15,344,220	360,570	20,445,140
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Capital Fund Operations					-
Capital Fund Mgmt Fees					-
Non Federal Funds				854,480	854,480
Ross Grant- FSS			142,000		142,000
Office of Community Development			16,000		16,000
PNC Bank/ Middlesex County			1,000		1,000
<i>Other Non-Operating Revenues</i>			159,000	854,480	1,013,480
<i>Interest on Investments & Deposits</i>					
Interest Earned	1,500		7,500	3,000	12,000
Penalties					-
Other					-
Total Interest	1,500	-	7,500	3,000	12,000
Total Non-Operating Revenues	1,500	-	166,500	857,480	1,025,480
TOTAL ANTICIPATED REVENUES	\$ 4,741,850	\$ -	\$ 15,510,720	\$ 1,218,050	\$ 21,470,620

Appropriations Schedule

Perth Amboy Housing Authority
For the Period April 1, 2022 to March 31, 2023

	FY 2023 Proposed Budget				FY 2021.2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	
					Operations	All Operations	All Operations	
OPERATING APPROPRIATIONS								
<i>Administration</i>								
Salary & Wages			888,010	759,050	\$ 1,647,060	\$ 1,592,570	\$ 54,490	3.4%
Fringe Benefits			438,330	396,840	835,170	814,560	20,610	2.5%
Legal	23,000		12,000	16,000	51,000	51,000	-	0.0%
Staff Training	7,500		17,500	10,000	35,000	35,000	-	0.0%
Travel	13,000		6,000	16,500	35,500	35,500	-	0.0%
Accounting Fees					-	-	-	#DIV/0!
Auditing Fees			22,150	14,000	42,650	42,250	400	0.9%
Miscellaneous Administration*			1,696,130	103,000	1,974,130	1,958,260	15,870	0.8%
Total Administration	1,761,780	-	1,478,840	1,379,890	4,620,510	4,529,140	91,370	2.0%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services					-	-	-	#DIV/0!
Salary & Wages - Maintenance & Operation				211,190	211,190	204,190	7,000	3.4%
Salary & Wages - Protective Services					-	-	-	#DIV/0!
Salary & Wages - Utility Labor					-	-	-	#DIV/0!
Fringe Benefits				162,540	162,540	160,770	1,770	1.1%
Tenant Services	15,500				15,500	20,000	(4,500)	-22.5%
Utilities	1,109,000		8,000	15,000	1,132,000	1,105,000	27,000	2.4%
Maintenance & Operation	401,100				401,100	380,000	21,100	5.6%
Protective Services					-	-	-	#DIV/0!
Insurance	259,000		95,000	95,000	449,000	429,000	20,000	4.7%
Payment in Lieu of Taxes (PILOT)	87,830				87,830	86,600	1,230	1.4%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses	7,000				7,000	7,000	-	0.0%
Other General Expense	108,140		45,000		153,140	180,280	(27,140)	-15.1%
Rents			14,143,000		14,143,000	13,894,000	249,000	1.8%
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment			2,000	3,000	5,000	20,000	(15,000)	-75.0%
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*					-	-	-	#DIV/0!
Total Cost of Providing Services	1,987,570	-	14,293,000	486,730	16,767,300	16,486,840	280,460	1.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	60,530	58,000	2,530	4.4%
Total Operating Appropriations	3,749,350	-	15,771,840	1,866,620	21,448,340	21,073,980	374,360	1.8%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	103,950	106,480	(2,530)	-2.4%
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve	95,210				95,210	88,260	6,950	7.9%
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	95,210	-	-	-	199,160	194,740	4,420	2.3%
TOTAL APPROPRIATIONS	3,844,560	-	15,771,840	1,866,620	21,647,500	21,268,720	378,780	1.8%
ACCUMULATED DEFICIT								
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,844,560	-	15,771,840	1,866,620	21,647,500	21,268,720	378,780	1.8%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation	-				-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 3,844,560	\$ -	\$ 15,771,840	\$ 1,866,620	\$ 21,647,500	\$ 21,268,720	\$ 378,780	1.8%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 187,467.50 \$ - \$ 788,592.00 \$ 93,331.00 \$ 1,072,417.00

OFFICE EXPENSES	AMOUNT
Woodbridge Fees	10,000.00
Telephone	43,000.00
Supplies	16,000.00
Postage	2,000.00
Advertising	1,000.00
Tenant Screening	8,000.00
State Registrations	4,000.00
Tax Compliance Support	26,500.00
Ground Lease	65,990.00
Employee Leasing Costs	1,194,210.00
Management Fees	291,790.00
Bookkeeping Fees	33,640.00
Total	1,696,130.00

Prior Year Adopted Appropriations Schedule

Perth Amboy Housing Authority

FY 2021.2022 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages			\$ 850,610	\$ 741,960	\$ 1,592,570
Fringe Benefits			425,710	388,850	814,560
Legal	24,000		11,000	16,000	51,000
Staff Training	7,500		17,500	10,000	35,000
Travel	13,000		6,000	16,500	35,500
Accounting Fees					-
Auditing Fees	25,250		12,000	5,000	42,250
Miscellaneous Administration*	1,713,260		95,000	150,000	1,958,260
Total Administration	1,783,010	-	1,417,820	1,328,310	4,529,140
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services					-
Salary & Wages - Maintenance & Operation				204,190	204,190
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor					-
Fringe Benefits				160,770	160,770
Tenant Services	20,000				20,000
Utilities	1,082,000		8,000	15,000	1,105,000
Maintenance & Operation	380,000				380,000
Protective Services					-
Insurance	279,000		75,000	75,000	429,000
Payment in Lieu of Taxes (PILOT)	86,600				86,600
Terminal Leave Payments					-
Collection Losses	7,000				7,000
Other General Expense	131,280		49,000		180,280
Rents			13,894,000		13,894,000
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment	15,000		2,000	3,000	20,000
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	2,000,880	-	14,028,000	457,960	16,486,840
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	58,000
Total Operating Appropriations	3,783,890	-	15,445,820	1,786,270	21,073,980
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt Operations & Maintenance Reserve	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	106,480
Renewal & Replacement Reserve	88,260				88,260
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	88,260	-	-	-	194,740
TOTAL APPROPRIATIONS	3,872,150	-	15,445,820	1,786,270	21,268,720
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,872,150	-	15,445,820	1,786,270	21,268,720
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 3,872,150	\$ -	\$ 15,445,820	\$ 1,786,270	\$ 21,268,720

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 189,194.50 \$ - \$ 772,291.00 \$ 89,313.50 \$ 1,053,699.00

Debt Service Schedule - Principal

Perth Amboy Housing Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Proposed										Total Principal Outstanding							
	Adopted Budget Year 2021, 2022		Budget Year 2023		2024		2025		2026			2027		2028		Thereafter		
Dunlap RAD	\$	42,441	\$	44,224	\$	46,079	\$	47,760	\$	50,016	\$	52,114	\$	54,300	\$	1,969,158	\$	2,263,651
Senior RAD		15,559		16,306		17,090		17,910		18,770		19,672		20,617		141,634		251,999
TOTAL PRINCIPAL		58,000		60,530		63,169		65,670		68,786		71,786		74,917		2,110,792		2,515,650
LESS: HUD SUBSIDY																		
NET PRINCIPAL		\$ 58,000		\$ 60,530		\$ 63,169		\$ 65,670		\$ 68,786		\$ 71,786		\$ 74,917		\$ 2,110,792		\$ 2,515,650

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating	N/A	N/A	N/A

If no Rating type in Not Applicable

Debt Service Schedule - Interest

Perth Amboy Housing Authority

If Authority has no debt X this box

	Fiscal Year Ending in										Total Interest Payments Outstanding
	Adopted Budget Year 2021, 2022	Proposed Budget Year 2023	2024	2025	2026	2027	2028	Thereafter			
Dunlap RAD	94,130	92,349	90,494	88,813	86,558	84,459	82,273	501,837	1,026,783		
Senior RAD	12,350	11,601	10,819	9,999	9,139	8,237	7,293	21,215	78,303		
Type in Issue Name											
Type in Issue Name											
TOTAL INTEREST	106,480	103,950	101,313	98,812	95,697	92,696	89,566	523,052	1,105,086		
LESS: HUD SUBSIDY											
NET INTEREST	\$ 106,480	\$ 103,950	\$ 101,313	\$ 98,812	\$ 95,697	\$ 92,696	\$ 89,566	\$ 523,052	\$ 1,105,086		

2022 (2022-2023)
PERTH AMBOY
(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2022 (2022-2023)
PERTH AMBOY
(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2022 (2022-2023) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

PERTH AMBOY

(Name)

FISCAL YEAR: FROM: 04-01-2022 TO: 03-31-2023


[] enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the _____ Housing Authority, on the _____ day of _____.

OR

[X] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the PERTH AMBOY Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	DOUGLAS DZEMA		
Title:	EXECUTIVE DIRECTOR		
Address:	881 AMBOY AVE., P.O. BOX 390 PERTH AMBOY, NJ 08862		
Phone Number:	731-826-3114	Fax Number:	732-826-3111
E-mail address	ddzema@perthamboyha.org		

2022 (2022-2023) CAPITAL BUDGET/PROGRAM MESSAGE

PERTH AMBOY Housing Authority

(Name)

FISCAL YEAR: **FROM:** 04-01-2022 **TO:** 03-31-2023

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?
2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?
3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?
4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)
5. Have the current capital projects been reviewed and approved by HUD?

Add additional sheets if necessary.

Proposed Capital Budget

Perth Amboy Housing Authority

For the Period April 1, 2022 to March 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Perth Amboy Housing Authority

For the Period April 1, 2022 to March 31, 2023

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2023	2024	2025	2026	2027	2028
<i>Public Housing Management</i>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Section 8</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Perth Amboy Housing Authority

For the Period April 1, 2022 to March 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ -					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.