



Housing Authority of the City of Perth Amboy

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EDNA DOROTHY CARTY-DANIEL, Chairperson
DAVID BENYOLA, Vice-Chairman
REVEREND GREGORY PABON
MIGUEL A. AROCHO
SHIRLEY JONES
PASTOR BERNADETTE FALCON-LOPEZ
JOHN C. ANAGNOSTIS

DOUGLAS G. DZEMA, P.H.M.
Executive Director

EDWARD TESTINO
Counsel

**THE MINUTES OF THE REGULAR MONTHLY MEETING
OF
THE BOARD OF COMMISSIONERS
OF
THE HOUSING AUTHORITY OF THE CITY OF PERTH AMBOY**

**TUESDAY DECEMBER 8, 2020
1:00 PM
Virtual ZOOM Meeting**

The Board of Commissioners of the Housing Authority of the City of Perth Amboy met for the Regular Monthly meeting on Tuesday, December 8, 2020 @ 1:00 PM through a virtual ZOOM conference.

<Moment of Silence.>

<Pledge of Allegiance.>

The meeting was called to order by Chairperson Carty-Daniel and statement read as to proper notification of the meeting given in accordance with the Open Public Meeting Act Law and with State and HUD mandated COVID-19 statements and in conformation with the emergency guidelines under the Department of Community Affairs, as follows:

“Adequate Notice has been made as to the time, place, and date of the meeting and as to the nature of business to be discussed being the general business of the Authority.”

Upon roll call, those present and absent were as follows:

Present:	Chairperson	Edna Dorothy Carty-Daniel
	Commissioner	Miguel A. Arocho
	Commissioner	Shirley Jones
	Commissioner	Pastor Bernadette Falcon-Lopez
	Commissioner	John C. Anagnostis
Excused:	Vice-Chairman	David Benyola
	Commissioner	Reverend Gregory Pabon

The Chairperson declared said quorum present.

On the motion of Commissioner Arocho, which motion was seconded by Commissioner Falcon-Lopez, the Board concurred to approve the Minutes of the Regular Monthly Board Meeting of November 10, 2020, as presented. Upon roll call, the following vote was carried:

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

Reports of Committees – None reported.

Discussion of Agenda Topics- None reported.

Resolutions:

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. _3365-20_

TO APPROVE THE 2021-2022 HOUSING AUTHORITY BUDGET

WHEREAS, the Annual Budget and Capital Budget for the Perth Amboy Housing Authority for the fiscal year beginning 04/01/2021 and ending 03/31/2022 has been presented before the governing body of the Perth Amboy Housing Authority at its open public meeting of 12/8/2020; and

WHEREAS, the Annual Budget as introduced reflect Total Revenues of \$21,470,620, Total Appropriations, including any Accumulated Deficit, if any, of \$21,268,720 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenue, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expense, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to NJAC 5:31-2, does not confer any authorization to raise or expend funds, rather it is a document to be used as part of the said Authority’s planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body the Perth Amboy Housing Authority, at an open public meeting held on 12/8/2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Perth Amboy Housing Authority for the fiscal year beginning 04/01/2021 and ending, 03/31/20222 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority’s outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Perth Amboy Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on 01/12/2021.

MOVED/SECONDED:

Resolution moved by _____ **Commissioner Jones** _____

Resolution seconded by _____ **Commissioner Anagnostis** _____

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said motion was carried and resolution was adopted.

The following resolution was introduced by Commissioner Jones, read in full and considered:

RESOLUTION NO. _3366-20_

TO RENEW THE CONTRACT WITH ATLAS ELEVATOR, INC. FOR ELEVATOR MAINTENANCE AND REPAIR SERVICES THOROUGH DECEMBER 31, 2022

WHEREAS, the Housing Authority of the City of Perth Amboy (the “Authority”) requires the scheduled elevator maintenance and as needed elevator repair services at Stack and Hansen Apartments; and

WHEREAS, the Contract was awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.3 et seq. to Atlas Elevator, Inc. (Atlas) for a two-year period, renewable for one additional two-year period at the agreement of both parties; and

WHEREAS, Atlas performed satisfactorily for the past two years and has proven to be a competent and reliable contractor; and

WHEREAS, sufficient funds are available from the Authority’s operating funds to pay for the required services; and

NOW, THEREFORE BE IT RESOLVED, by the Board of the Authority as follows:

The Authority approves the renewal of the contract with Atlas Elevator, Inc. for the scheduled elevator maintenance at Stack and Hansen Apartments and the as-needed repairs the Authority requires from time to time at the proposed monthly rate of \$450.00 and labor rates of \$195.00/hour regular time and \$270.00/hour overtime from January 1, 2020 through December 31, 2022.

MOVED/SECONDED:

Resolution moved by _____ Commissioner Arocho _____

Resolution seconded by _____ Commissioner Anagnostis _____

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said motion was carried and resolution was adopted.

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. _3367-20_

TO APPROVE THE HOUSING AUTHORITY REMOTE MEETING PROCEDURES

WHEREAS, the Board has reviewed in accordance with N.J.A.C> S39-1(h) the Housing Authority of the City of Perth Amboy’s Remote Meeting Procedures presented; and

WHEREAS, the following are the proposed sections of remote meeting procedures:

- I. Meetings Open to the Public
- II. Agenda and Documents
- III. Public Participation
- IV. Standards of Conduct
- V. Compliance with Open Public Meetings Act (“OPMA”)
- VI. Electronic Notice
- VII. Statement of Adequate Notice
- VIII. Statement regarding Public Comment
- IX. Executive or Closed Session

and

NOW, THEREFORE BE IT RESOLVED, the Board of Commissioners of the Housing Authority of the City of Perth Amboy adopts the Remote Meeting Procedures, effective immediately, as presented.

MOVED/SECONDED:

Resolution moved by _____ Commissioner Anagnostis _____

Resolution seconded by _____ Commissioner Jones _____

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			

Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said motion was carried and resolution was adopted.

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. _3368-20_

TO APPROVE ANNUAL AND SICK PAYMENT – W. DOUGLAS SABEY

WHEREAS, W. Douglas Sabey has retired and ended employment of over 23 years of service on 10/31/2020; and

WHEREAS, as per personnel policy he is entitled to his accumulated vacation and to 1/2 of accumulated sick time. Douglas accumulated 36.25 annual days and 244.57 sick days.

The following is calculated based on his current hourly rate of \$43.43:

36.25 annual days @ \$584.39 per day= \$ 21,184.14
 244.57/2 = 122.29 sick days @ \$584.39 per day= \$ 71,465.05
 Total: \$92,649.19

NOW, THEREFORE BE IT RESOLVED, a request has been made to issue checks to W. Douglas Sabey in the amount of \$ 92,649.19 net of applicable taxes in 2021, as presented.

MOVED/SECONDED:

Resolution moved by _____ **Commissioner Jones** _____

Resolution seconded by _____ **Commissioner Anagnostis** _____

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said motion was carried and resolution was adopted.

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. _3369-20_

TO APPROVE THE AMENDMENT TO PAYMENT STANDARDS

WHEREAS, it has been recommended that the 0 bedroom payment standard be increased from \$1074 to \$1084, effective October 1, 2020. This increase is required as the current payment standard is below the 90% minimum as required by HUD. There is one participant with a 0 BR voucher and an adjustment will be made to their assistance; and

WHEREAS, HUD requires payment standards to be set between 90% and 110% of the current FMRs. They can be no less than 90%. The payment standards established reflect the highest rent the Authority will approve. The Authority must determine the amount to set the payment standards in accordance with HUD requirements, comparable rents in the community, and the average gross rents of units on the Section 8 program; and

NOW, THEREFORE BE IT RESOLVED, the revised payment standards are effective October 1, 2020, as presented;

MOVED/SECONDED:

Resolution moved by Commissioner Jones

Resolution seconded by Commissioner Anagnostis

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said motion was carried and resolution was adopted.

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. _3370-20_

TO RATIFY THE HOING AUTHORITY ADMINISTRATIVE PLAN TEMPORARY REVISIONS

WHEREAS, this is to recommend ratification of the following Administrative Plan Temporary Revisions. Pursuant to HUD Notice PIH 2020-5, the Housing Authority of the City of Perth Amboy temporarily revised its administrative plan to implement alternative requirements made possible by the CARES Act to provide administrative flexibility during the COVID-19 pandemic. HUD Notice PIH 2020-13 extends these alternative requirements and adds additional requirements. These revisions apply only to the Public Housing

(PH), Housing Choice Voucher (HCV) and Project Based Voucher (PBV) programs. They do not apply to the Low-Income Housing Tax Credit Program (LIHTC).

WHEREAS, the original alternative requirements were effective April 10, 2020 and extended through June 30, 2021. The following alternative requirement extensions and additions have been adopted effective November 30, 2020:

PH and HCV-3/ PH and HCV-4: Family Income and Composition: Annual and Interim Recertification Income Verification Requirements

If third-party verification cannot be obtained, caseworkers are permitted to use a verbal phone record or participant self-certification. These forms are available in the PHA-Web computer database. This requirement will remain in effect through June 30, 2021.

PH and HCV-6: Family Self-Sufficiency (FSS) Contract of Participation; Contract Extension

The Authority may consider the circumstances surrounding the COVID-19 pandemic to be “good cause” in extending family contracts, if in its determination it is the reason a family could not complete its contract goals by the deadline. This requirement will remain in effect through June 30, 2021.

PH and HCV-7: Waiting List: Opening and Closing; Public Notice

Public Notice of the opening and closing of a waiting list will be made by posting on the Authority’s website and providing a message on the voicemail system and will not be required to be publicized in a local newspaper of general circulation. This requirement will remain in effect through June 30, 2021. PLEASE NOTE- THIS IS NOT NOTICE OF THE OPENING OF THE WAITING LIST. IF THE AUTHORITY OPENS THE WAITING LIST IT WILL BE ANNOUNCED UNDER SEPARATE COVER ON THE WEBSITE AND BY PROVIDING A MESSAGE ON THE VOICEMAIL SYSTEM.

HQS-1: Initial Inspection Requirements for HCV, PBV and PBV RAD

HQS-7: PBV Turnover Unit Inspection

In the event an initial or turnover HQS inspection is unable to be done, the Authority will request an owner’s certification that the owner has no reasonable basis to have knowledge that life-threatening conditions exist in the unit in question. The certification may also request basic information to reasonably determine the unit meets HQS. This owner certification will also be used for PHA owned units, as necessary. The Authority may accept the owner certification through June 30, 2021. Additionally, the Authority must complete an inspection for all units placed under HAP contract based on the owner’s certification no later than the one-year anniversary date of the owner certification.

HQS-5: HQS Inspection Requirement- Biennial Inspections for HCV, PBV and PBV RAD

The Authority will delay biennial HQS inspections. Effective November 30, 2020, any biennial inspection delayed through this waiver will require a certification that the owner has no reasonable basis to have knowledge that life-threatening conditions exist in the unit or units in question. Previously, the waiver to delay biennial inspections was effective through December 31, 2020. All inspections were to be completed no later than one year after the date the biennial inspection would have been required absent the waiver. This has the practical effect of extending delayed inspections to no later than December 31, 2021. Notice 2020-33 now extends the ability to delay biennial inspections through June 30, 2021; however, all delayed inspections must be completed by December 31, 2021.

HQS-6: HQS Interim Inspections HCV and PBV

Tenant requests for an interim inspection will be handled by contacting the owner and requiring repair of an emergency within 24 hours of PHA notification, or of a non-emergency within 30 days of PHA notification. The owner will submit documentation by text or email of a photo/receipts verifying the condition has been fixed or that the condition does not exist within the required timeframe. Tenant certification that the repair has been made may also be accepted. This requirement will remain in effect through June 30, 2021.

HQS-9: HQS Quality Control Inspections

The Authority has suspended all quality control inspections through June 30, 2021.

HQS-11: Homeownership Option- Initial HQS Inspection

The Authority will forego an initial HQS inspection, and instead approve or disapprove the unit based on review of the independent professional inspection. This requirement will remain in effect through June 30, 2021.

HCV-1 Administrative Plan

The Authority will temporarily revise its administrative plan without board approval through March 21, 2021. Board approval must be obtained no later than July 31, 2020.

HCV-2: Information When Family is Selected- PHA Oral Briefing

The Authority will conduct the tenant briefing via telephone or expanded information packet. This requirement will remain in effect through June 30, 2021.

HCV-3: Term of Voucher-Extension of Term

The Authority at its discretion may extend a voucher for longer than 120 days if the applicant/participant is having difficulty locating a suitable unit due to the COVID-19 pandemic. This requirement will remain in effect through June 30, 2021.

HCV-6: Automatic Termination of HAP Contract for Zero HAP Participants

The period following the last payment to the owner that triggers automatic termination of the HAP contract is extended to June 30, 2021 for families in which the last payment to the owner was made between January 1, 2020 and June 30, 2021.

HCV-8: Utility Allowance Schedule: Required Review and Revision

Review and updates of Utility Allowances due during CY 2020 are extended to June 30, 2021.

HCV-9: Homeownership Option-Homeownership Counseling

The Authority may waive the homeownership counseling requirement if there is no available remote learning opportunity. This requirement will remain in effect through June 30, 2021. The Authority plans to hold a remote first-time homeowner training via Zoom.

HCV-13 Homeownership: Maximum Term of Assistance

For any homeowner in the last year of their term of homeownership assistance and is experiencing a financial hardship as a result of the COVID-19 pandemic, the Authority will extend homeownership assistance for an additional year. The Authority may exercise this alternative requirement through June 30, 2021.

HCV-14: Mandatory Removal of Unit from PBV HAP Contract

Under the PBV program, a PHA is required to remove a unit from a PBV HAP contract after 180 days of zero Hap payments to the owner on behalf of the family residing in the unit. As an alternative requirement HUD is permitting PHAs at its discretion to keep such units under contract for a period of time that exceeds 180 days but does not extend beyond June 30, 2021.

Moratorium on Program Termination

The Authority will follow HUD, CDC and NJ State orders regarding moratoriums on evictions.

The Federal moratorium on evictions expired on July 25, 2020. HUD issued additional guidance urging PHAs to offer repayment agreements to tenants who are delinquent in rent payments. The Authority has extended offers of repayment agreements accordingly. The current CDC moratorium expires on December 31, 2020. If evictions are necessary, the Authority will provide 30 days’ notice as required by HUD and abide by NJ Executive Order 106 which has stayed enforcement of all judgments and warrants for removal for the duration of the public health emergency. This means delinquent tenants not complying with their repayment agreements will be processed for eviction, but their warrant of removal will be stayed until two months after the public health emergency or state of emergency, or as otherwise directed by the Governor of NJ.

NOW THEREFORE BE IT RESOLVED by the Board of the Authority approves the ratification for the COVID-19 Administrative Plan Temporary Revisions, as presented.

MOVED/SECONDED:

Resolution moved by _____ Commissioner Anagnostis_____

Resolution seconded by ____ Commissioner Jones _____

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said motion was carried and resolution was adopted.

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. _3371-20_

TO APPROVE THE 2021 BOARD MEETING SCHEDULE AND 2021 HOLIDAY SCHEDULE

WHEREAS, the Board has reviewed the following proposed 2021 monthly Housing Authority of the City of Perth Amboy Board of Commissioner’s Meetings:

The Housing Authority of the Housing Authority of the City of Perth Amboy will hold the Regular Board of Commissioners monthly meetings on the second Tuesday of every month (unless otherwise scheduled) via ZOOM Teleconference unless stated otherwise starting at 1:00 p.m. to discuss the general business of the Authority.

<u>DATE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>LOCATION</u>
Tuesday, January 12, 2021	ZOOM TBD	Tuesday, July 13, 2021	ZOOM TBD
Tuesday, February 9, 2021	ZOOM TBD	Tuesday, August 10, 2021	ZOOM TBD
Tuesday, March 9, 2021	ZOOM TBD	Tuesday, September 14, 2021	ZOOM TBD
Tuesday, April 13, 2021	ZOOM TBD	Tuesday, October 12, 2021	ZOOM TBD
Tuesday, May 11, 2021	ZOOM TBD	Tuesday, November 9, 2021	ZOOM TBD
Tuesday, June 8, 2021	ZOOM TBD	Tuesday, December 14, 2021	ZOOM TBD

The Housing Authority of the City of Perth Amboy Board of Commissioner’s Annual Re-Organization Meeting is scheduled for Tuesday, May 11, 2021, starting at 12:30 p.m. via Zoom & Teleconference unless stated otherwise.

And

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Perth Amboy approved the 2021 monthly Board of Commissioners Meetings schedule, as presented.

And

WHEREAS, the Board has reviewed the following proposed 2021 Holiday Schedule:

HOLIDAY SCHEDULE – YEAR 2021

January 1, 2021	New Year Day	Friday
January 18, 2021	Martin Luther King, Jr.	Monday
February 12, 2021	Lincoln’s Birthday	Friday
February 15, 2021	President’s Day	Monday
April 2, 2021	Good Friday	Friday
May 31, 2021	Memorial Day	Monday
July 5, 2021	Independence Day (observed)	Monday
September 6, 2021	Labor Day	Monday
October 11, 2021	Columbus Day	Monday
November 2, 2021	Election Day	Tuesday
November 11, 2021	Veteran’s Day	Thursday
November 25, 2021	Thanksgiving Day	Thursday
November 26, 2021	Day after Thanksgiving	Friday
December 24, 2021	Christmas Day (observed)	Friday

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Perth Amboy approved that 2021 monthly Board of Commissioners Meetings schedule and 2019 Holiday Schedule for the Housing Authority, as presented.

MOVED/SECONDED:

Resolution moved by _____ **Commissioner Jones** _____

Resolution seconded by _____ **Commissioner Anagnostis** _____

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said motion was carried and resolution was adopted.

On the motion of Commissioner Arocho, which motion was seconded by Commissioner Jones, the Board concurred to approve the December 2020 Bill List and Communications, as presented. Upon roll call, the following vote was carried:

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

On the motion of Commissioner Arocho, which motion was seconded by Commissioner Jones, the Board concurred to approve the December 2020 PARTNER payment of expenses incurred through Dunlap RAD and Hansen RAD, as presented. Upon roll call, the following vote was carried:

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon				X
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

Discussion took place, in reference to updated information on COVID-19.

The Board was updated on the PARTNER/Property Acquisition for the Habitat for Humanity projects.

PUBLIC SESSION

- No comment from the public.

UNFINISHED BUSINESS – None reported.

NEW BUSINESS – None reported.

REPORT OF THE ATTORNEY

Edward Testino, Counsel updated the Board on the Coronavirus (COVID-19), eviction moratorium is still on-going and informed the Board that remote virtual meetings will continue until further notice.

On the motion of Commissioner Arocho, which motion was seconded by Commissioner Jones, the Board concurred to adjourn.

Respectfully submitted by,

Douglas G. Dzema

Douglas G. Dzema
Executive Director/Secretary