



Housing Authority of the City of Perth Amboy

881 AMBOY AVENUE, P.O. BOX 390, PERTH AMBOY, NJ 08862

TELEPHONE: (732) 826-3110

FAX: (732) 826-3111

EDNA DOROTHY CARTY-DANIEL, Chairperson
DAVID BENYOLA, Vice-Chairman
REVEREND GREGORY PABON
MIGUEL A. AROCHO
SHIRLEY JONES
PASTOR BERNADETTE FALCON-LOPEZ
JOHN C. ANAGNOSTIS

DOUGLAS G. DZEMA, P.H.M.
Executive Director

EDWARD TESTINO
Counsel

**THE MINUTES OF THE REGULAR MONTHLY MEETING
OF
THE BOARD OF COMMISSIONERS
OF
THE HOUSING AUTHORITY OF THE CITY OF PERTH AMBOY**

**Wednesday, October 16, 2019
12:30 PM**

The Board of Commissioners of the Housing Authority of the City of Perth Amboy met for the Regular Monthly meeting on Wednesday, October 16, 2019 at the Dunlap Homes complex, main Administrative Office, conference room located at 881 Amboy Avenue, Perth Amboy, New Jersey 08861.

<Moment of Silence.>

<Pledge of Allegiance.>

The meeting was called to order by Chairperson Carty-Daniel and statement read as to proper notification of the meeting given in accordance with the Open Public Meeting Act Law as follows:

“Adequate Notice has been made as to the time, place, and date of the meeting and as to the nature of business to be discussed being the general business of the Authority.”

Upon roll call, those present and absent were as follows:

Present:	Chairperson Commissioner Commissioner Commissioner Commissioner	Edna Dorothy Carty-Daniel Miguel A. Arocho Reverend Gregory Pabon Shirley Jones Pastor Bernadette Falcon-Lopez (arrived late) John C. Anagnostis
Excused:	Vice-Chairman	David Benyola

The Chairperson declared said quorum present.

On the motion of Commissioner Arocho, which motion was seconded by Commissioner Jones, the Board concurred to approve the Minutes of the Regular Monthly Meeting of August 13, 2019, as presented. Upon roll call, the following vote was carried:

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon	X			
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez				
Commissioner John C. Anagnostis	X			

Reports of Committee – Buildings and Grounds Committee – Discussion of garbage pick-up at all sites.

No Public Discussion of Agenda Topics.

Resolutions:

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. 3331-19

RESOLUTION TO RATIFY THE APPROVAL OF THE SEMAP CERTIFICATION TO HUD FOR FISCAL YEAR ENDING 3/31/2019.

WHEREAS, the Board of Commissioners has reviewed the SEMAP Certification to HUD for its fiscal year ending March 31, 2019 and found this information to be accurate;

NOW THEREFORE, by the Board of Commissioners of the Authority hereby authorizes and approves the ratification of this certification through this Board resolution.

MOVED/SECONDED:

Resolution moved by _____ Commissioner Pabon _____

Resolution seconded by _____ Commissioner Anagnostis _____

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X

Commissioner Reverend Gregory Pabon	X			
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said resolution was adopted.

The following resolution was introduced by Commissioner Arocho, read in full and considered:

RESOLUTION NO. 3332-19

RESOLUTION TO APPROVE THE RECOMMENDATION OF COMMISSIONER’S COMMITTEE STRUCTURES

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Perth Amboy has reviewed the current listing of the Commissioner Committee Assignments and Committee Description; and

WHEREAS, upon review a recommendation has been made that the Board keep and maintain (3) of the listed Committees – the Finance, Building & Grounds and Personnel Committee with (3) Commissioner members for each committee;

NOW THEREFORE BE IT RESOLVED by the Board of the Authority approves the proposed recommendation of the Commissioner’s Committee Structures, as presented.

MOVED/SECONDED:

Resolution moved by _____ Commissioner Falcon-Lopez _____

Resolution seconded by ___ Commissioner Pabon ___

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon	X			
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

The Chairperson thereupon declared said resolution was adopted.

On the motion of Commissioner Arocho, which motion was seconded by Commissioner Falcon-Lopez, the Board concurred to approve the September and October 2019 Bill List and Communications, as presented. Upon roll call, the following vote was carried:

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon	X			
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

On the motion of Commissioner Falcon-Lopez, which motion was seconded by Commissioner Jones, the Board concurred to approve the recommendation for the September and October 2019 PARTNER payment of expenses incurred through Dunlap RAD and Hansen RAD, as presented. Upon roll call, the following vote was carried:

VOTE:

Board Member	Yes	No	Abstain	Absent
Chairperson Edna Dorothy Carty-Daniel	X			
Vice Chairperson David Benyola				X
Commissioner Reverend Gregory Pabon	X			
Commissioner Miguel A. Arocho	X			
Commissioner Shirley Jones	X			
Commissioner Pastor Bernadette Falcon-Lopez	X			
Commissioner John C. Anagnostis	X			

Report on PARTNER

- Gateway update – Urban Planners, consultant hired is preparing the renewal application to Wells Fargo – Application due October 2019 to Wells Fargo.
- Habitat for Humanity project is ongoing for 662 Cortlandt Street.
- Habitat for Humanity Staff Work Build took place on September 20th.

PUBLIC SESSION

- No comment from the public.

UNFINISHED BUSINESS – None reported.

NEW BUSINESS

Commissioner Falcon-Lopez informed the Board that on November 14th the Annual Event for Ending Homelessness Program will be held at 5:30 pm at the Portuguese Sporting Club - \$30 per person.

REPORT OF THE ATTORNEY – None reported.

REPORT OF THE EXECUTIVE DIRECTOR

Douglas Dzema commented to the Board on the following:

- In the Journal of Tax Credits – page 45 – RAD deal publication.
- Buildings and Grounds Committee met on 9/30/19 to discuss Garbage pickup by the City at all housing sites.
- Approval of request for RAD conversion to HUD - Commitment to Enter into a Housing Assistance Payments (CHAPs) for Willow Pond and The Parkview.
- HMFA Audit on Dunlap RAD scheduled for October 23rd and 24th.

REPORT OF THE CHAIRPERSON – None reported.

On the motion of Commissioner Falcon-Lopez, which motion was seconded by Commissioner Anagnostis, the Board concurred to adjourn the Board Meeting.

Respectfully submitted by,

Douglas G. Dzema
Executive Director/Secretary