



# *Housing Authority of the City of Perth Amboy*

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Executive Director

EDWARD TESTINO  
Counsel

## **REQUEST FOR PROPOSALS**

**for**

## **PAINTING CONTRACTOR**

**at**

**PUBLIC HOUSING PROJECT SITES**

**in**

**PERTH AMBOY, NEW JERSEY**

**Proposals due by 2:00 PM on Tuesday, February 8, 2022**

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# **Perth Amboy Housing Authority**

## **Request for Proposals**

### **Painting Contractor**

**Introduction** - The Housing Authority of the City of Perth Amboy (Authority) has a need for “as-needed” painting services at its six public housing sites located in Perth Amboy, NJ. The work shall include the painting of vacant apartments for apartment turnovers. Apartment descriptions, locations and the Scope of Work are included herein.

The contract shall be for a two-year term, renewable at the sole option of the Authority for two additional one-year periods or one additional two-year period.

The estimated value of this contract shall be approximately \$10,000.00 per year. The Authority in no way guarantees this amount or any minimum or maximum value of the contract.

**Notice- Request for Proposals**-The following notice has been advertised in the Home News Tribune on 12/29/21:

The Housing Authority of the City of Perth Amboy (Authority) will receive sealed proposals for the painting services at its six public housing sites located in Perth Amboy, NJ. The work shall include the painting of vacant apartments for apartment turnover. Sealed proposals will be received until 2:00 PM on Tuesday, February 8, 2022 at the offices of the Authority, 881 Amboy Avenue, PO Box 390, Perth Amboy, NJ 08861. All requirements for the work and for submitting an offer are described in the written Request for Proposals (RFP). The RFP may be obtained by downloading from [www.PerthAmboyHA.org](http://www.PerthAmboyHA.org). Bidders must be registered with the New Jersey Department of Treasury, Division of Revenue and with the New Jersey Department of Labor as a Public Works contractor at the time the bids are received. The PAHA does not discriminate on the basis of race, religion, sex, national origin, creed, color, ancestry, age, marital status, affectional or sexual orientation, familial status, liability for service in the Armed Forces of the United States, or nationality. The PAHA invites the participation of and Minority-Owned Business Enterprises in this solicitation and reserves the right to reject any or all bids or to waive any informality in bidding. Bidders must also make positive efforts to offer employment, training and contracting opportunities in accordance with Section 3 of the Housing and Urban Development Act of 1968. Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The current Prevailing Wage Rates applicable to this contract are Painter: \$26.69 plus \$4.60 fringes.

**Form of Contract  
for  
Painting Contractor**

This **AGREEMENT** made this \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ by and between

(Name of Contractor)  
(Address)

hereinafter called the "Contractor," and the

Housing Authority of the City of Perth Amboy  
881 Amboy Avenue, P.O. Box 390, Perth Amboy, New Jersey 08862

hereinafter called the "Authority".

**WITNESSETH** that the Contractor and the Authority for the consideration stated herein mutually agree as follows:

**Article 1. Statement of Services.** The Contractor shall furnish all labor materials, tools and equipment and shall perform and complete all work required for the "as-needed" painting services at its six public housing sites located in Perth Amboy, NJ as requested in the by the Authority's Request for Proposals dated 2/8/22 which is included herein by reference and made a part hereof.

**Article 2. Term of Contract.** This contract shall extend for a period of two years, April 1, 2022 through March 31, 2024. The contract shall be renewable for one additional two-year period or two additional one year periods at the same terms and conditions and upon agreement of both parties.

**Article 3. Performance of Work.** The Authority shall have the sole right and discretion to order work under his contract and reserves the right to award work of a similar nature, through other procurement methods, to other contractors.

Work shall be performed by the Contractor on an as-needed basis during the Authority's standard business hours. The Authority makes no representation as to the amount of work that may be required during the contract period.

The Authority shall notify the Contractor of all work to be performed by means of a written work order. The Contractor shall complete all work orders within fourteen (14) calendar days of receipt of each work order.

Upon completion of each work order, the Contractor shall present the completed written work order and invoice to a designated representative of the Authority.

**Article 4. Work Requirements and Contractor's Responsibility.** The Contractor shall be responsible for furnishing all materials, equipment, labor and transportation necessary to perform the work. The

Contractor shall be equipped with all tools and equipment ordinarily and incidentally used in the performance of residential and commercial apartment painting.

All work shall be performed in accordance with the Specifications as outlined in the RFP, and in accordance with federal, State, County and local statutes, regulations and codes presently established or as may be established during the term of this contract. If the Contractor performs any work contrary to any federal, State, County or local statute, ordinance, regulation or code, he shall assume full responsibility and shall bear any and all costs attributable thereto

The Contractor shall be responsible to apply for and secure any and all permits, if any, required by governing authorities to perform the work.

The Contractor shall be responsible for all materials delivered and work performed until completion and acceptance of each work order.

The Contractor shall not sub-contract any work under this contract without express prior written approval of the Authority.

The Contractor shall at all times keep the work area orderly and free from accumulations of waste materials. After completing each work order, the Contractor shall remove all equipment materials and tools that are not the property of the Authority and leave the work area in a neat, clean and orderly condition.

The Contractor shall be responsible for all damages to persons or property that occur as a result of the Contractor's fault or negligence, and shall take all necessary health and safety precautions to protect the work, the workers, the public, and the property of others. The Contractor shall hold and save the Authority, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.

**Article 5. Rates and Payments.** The Authority shall pay the Contractor for work at the following rates:

**Hansen Studio Apartments (342 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Hansen Studio Apartments (443 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Hansen 1 BR Apartments (550 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Stack 1 BR Apartments (576 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes 1BR Apartments (594 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes 2 BR Apartments (810 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes 3 BR Apartments (918 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes, Unit Price to Paint the Exterior Metal Doors and Frames (1 coat of DTM on both sides):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dzema and Sofield Gardens 3BR Apartments (1392 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dzema Gardens 4BR Apartments (1564 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Sofield Gardens 4BR Apartments (1392 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dzema and Sofield Gardens 5BR Apartments (1906 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Otlowski Gardens 3 BR Apartments (1216 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Otlowski Gardens 4 BR Apartments (1728 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Otlowski Gardens 5BR Apartments (1728 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Common Areas:**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_) per square foot.

**Spackling (miscellaneous wall repairs):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_) per square foot.

All rates shall be inclusive of all costs for materials, labor, tools and equipment.

Payment shall be due within 30 days of receipt of an invoice by the Authority.

**Article 6. Insurance.** Before performing any work, the Contractor shall furnish the Authority with certificates of insurance showing the following insurance is in force and will insure all operations under the Contract:

1. Workers' Compensation, in accordance with New Jersey Workers' Compensation laws.

2. Commercial General Liability with a combined single limit for bodily injury and property damage of not less than \$1,000,000.00 per occurrence to protect the Contractor and the Authority against claims for bodily injury or death and damage to the property of others. This shall cover the use of all equipment, hoists, and vehicles on the site(s) not covered by Automobile Liability under (3) below. If the Contractor has a “claims-made” policy, then the following additional requirements apply: the policy must provide a “retroactive date” which must be on or before the execution date of the Contract, and the extended reporting period may not be less than five years following the completion date of the Contract.
3. Automobile Liability on owned on owned and non-owned motor vehicles used on the site(s) or in connection therewith for a combined single limit for bodily injury and property damage of not less than \$500,000.000 per occurrence.

All Insurance shall be carried with companies which are financially responsible and admitted to do business in the State of New Jersey. If any such insurance is due to expire during the construction period, the Contractor shall not permit the coverage to lapse and shall furnish evidence of coverage to the Authority. All certificates of insurance, as evidence of coverage, shall provide that no coverage may be canceled or non-renewed by the insurance company until at least 30 days’ prior written notice has been given to the Authority.

**Article 7. New Jersey Business Registration Requirements.** The contractor shall provide to the Authority proof of the contractor’s business registration with the New Jersey Division of Taxation before contract award.

The contractor shall provide written notice to its subcontractors and suppliers of the responsibility to submit proof of business registration to the contractor. The requirement of proof of business registration extends down through all levels (tiers) of the project.

For the term of this Agreement, the contractor and each of its affiliates and a subcontractor and each of its affiliates [N.J.S.A. 52:32-49(g)(3)] shall collect and remit to the Director, New Jersey Division of Taxation, the use tax pursuant to the Sales and Use Tax Act on all sales of tangible personal property delivered into this State, regardless of whether the tangible personal property is intended for a contract with a contracting agency.

A business organization that fails to provide a copy of a business registration as required pursuant to section 1 of P.L. 2001, c.34 (C.52:32-44 et al.) or subsection e. or f. of section 92 of P.L. 1977, c.110 (C.5:12-92), or that provides false business registration under the requirements of either of those sections, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration copy not properly provided under a contract with a contracting agency.

**Article 8. Contract Documents.** Contract Documents shall consist of the following component parts:

1. This instrument;
2. Section 09900 - Painting;
3. Proposal submitted by \_\_\_\_\_ dated February 8, 2022; and
4. Addenda (if any).

This instrument together with the document enumerated in this Article form the Contract, and they are fully a part of the Contract as if hereto attached or herein repeated. In the event that any provision in one of the component parts of the Contract conflicts with any provision of any other component part, the provision in the component part first enumerated in this Article 8 shall govern, except as otherwise specifically stated.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed the date and year first above written.

In the presence of:

\_\_\_\_\_ by \_\_\_\_\_  
(Name)  
(Title)  
(Company Name)  
(Phone Number)

In the presence of:

\_\_\_\_\_ by \_\_\_\_\_  
Douglas G. Dzema, PHM  
Executive Director  
Housing Authority of the City of Perth Amboy



## Description of the Housing Project Sites

*Development Name: William A. Dunlap Homes*

Address: Amboy Avenue & Zambory Street, Perth Amboy, NJ

Number of Buildings: 17 Residential, 1 Garage (1-story) Building Type: Two-Story Brick Row House

Number of Dwelling Units and Sizes (156 Total):

1-Bedroom: 56 (594 SF)

2-Bedroom: 77 (810 SF)

3-Bedroom: 23 (918 SF)

*Development Name: Richard F. Stack Apartments*

Address: 333 Rector Street, Perth Amboy, NJ

Number of Buildings: 1 Residential Building Type: Six-Story Brick Elevator Building

Number of Dwelling Units and Sizes (47 Total):

1-Bedroom: 47 (576 SF)

*Development Name: Wesley T. Hansen Apartments*

Address: 415 Fayette Street, Perth Amboy, NJ

Number of Buildings: 1 Residential Building Type: Eleven-Story Elevator Building

Number of Dwelling Units and Sizes (100 Total):

0-Bedroom: 25 (342 SF)

0-Bedroom: 25 (443 SF)

1-Bedroom: 50 (550 SF)

*Development Name: George J. Otlowski, Sr. Gardens*

Address: Dobranski Drive, Perth Amboy, NJ

Number of Buildings: 4 Residential, 1 community bldg. (1-story) Building Type: Two-Story Brick Row House

Number of Dwelling Units and Sizes (24 Total):

3-Bedroom: 18 (1216 SF)

4-Bedroom: 4 (1728 SF)

5-Bedroom: 2 (1728 SF)

*Development Name: Douglas G. Dzema Gardens*

Address: Penn and Neville Streets, Perth Amboy, NJ

Number of Buildings: 9 Residential Building Type: Two-Story Brick Row House

Number of Dwelling Units and Sizes (18 Total):

3-Bedroom: 15 (1392 SF)

4-Bedroom: 2 (1564 SF)

5-Bedroom: 1 (1906 SF)

*Development Name: John E. Sofield Gardens*

Address: Huntington and Cortlandt Streets, Perth Amboy, NJ

Number of Buildings: 8 Residential Building Type: Two-Story Brick Duplex Houses

Number of Dwelling Units and Sizes:

3-Bedroom: 13 (1392 SF)

4-Bedroom: 2 (1392 SF)

5-Bedroom: 1 (1906 SF)

The scope of work is described in detail in Section 09900 included herein. Basically, paint walls and ceilings and all interior closet and bedroom doors; **with the exception of Hansen Apartments: Paint walls and ceilings only.**

## Section 09900 - Painting

### Part 1 - General

#### Related Documents

Drawings and general provisions of the Contract, including General and Supplementary Conditions, apply to this section.

#### Summary

#### This Section includes

- Surface Preparation: minor
- Sanding: as required to achieve a smooth finish on the surfaces
- Painting of walls and ceilings
- Painting of doors and frames
- Painting of metal entrance doors and frames

#### Submittals

**General:** Submit the following according to Conditions of the Contract and Division 1 Specification Sections.

#### Product data for specified paint finishes

Provide the manufacturer's technical information including label analysis, and instructions for handling, storage and application for each material proposed for use.

Identify each material by manufacturer's catalog number and general classification.

**Certification** by the manufacturer that products supplied comply with local regulations controlling use of volatile organic compound (VOCs).

**Samples for verification purposes:** Provide samples of each color and material to be applied [if requested]

- Primers
- Wall and ceiling paint
- Metal Door Paint
- Wood door stains or paints

#### Quality Assurance

**Applicator Qualifications:** Engage an experienced applicator who has completed finishing applications similar in nature and extent to this indicated in the Project and that have resulted in a successful construction record. Contractor shall have a minimum of 3-years' experience in the trade.

The contractor shall vary the tint of subsequent coats of paint or have each application inspected and approved by the HA prior to the final coat.

**Single-Source Responsibility:** Provide subsequent coats of finishes that are produced by the same manufacturer or confirmed to be compatible with a different primer and finish coat.

#### Delivery, Storage, and Handling

**Deliver** materials to the job site in the manufacturer's original, unopened packages and containers bearing the manufacturer's name and label. Left over paint from previous work shall not be permitted. Contractor shall reject any defective paint products.

**Store materials** not in use in tightly covered containers in a well ventilated area at a minimum ambient temperature of 55 deg F. Protect from freezing. **Do not store material overnight on HA premises.**

## **Part 2 - Products**

### **Paint Manufacturers**

**Available Manufacturers:** Subject to compliance with requirements, manufacturers offering products that may be incorporated in the Work include:

**Painting of** all coats and surfaces

Sherwin Williams Paint Company

**Color:** Match existing

**Paint Grade:** ProMar 200

**Sealants:** DAP or equal

Latex, paintable, min. 25yr. caulk

## **Part 3 - Execution**

### **Examination**

**Bidders** shall familiarize themselves with the units to be painted and all their components. All walls, ceilings, doors, frames and all base, window and door trim shall receive a minimum of (1) coat of paint and as required to achieve a uniform finish. Repair areas shall be primed prior to finish paint. Repairs shall be anticipated as less than 5% of wall and surface areas in any apartment.

**Examine substrates** and conditions under which finishes will be performed for compliance with application requirements. Surfaces receiving finishes must be thoroughly clean and dry.

Do not begin applying finishes until unsatisfactory conditions have been corrected.

No finish coats are to be applied until the owner inspects the 1st coat. Further Application without prior approval by the HA will be construed as the applicator's acceptance of the condition of the walls or ceiling surfaces and doors and trim.

Painting work shall be performed by the contractor in unoccupied apartment units that are under renovation as part of normal apartment turnover activities or cyclical apartment painting. The painting contractor will be the last one in the unit and no other activities will be underway for the duration of the contractor's activities. It is anticipated the painting contractor will start and finish the painting without any interruptions.

**Note: LBP:** William A. Dunlap Homes has an on-going lead paint abatement program. Contractor shall request status of lead paint locations in an apartment before beginning work. Area identified as having lead paint shall not be sanded.

Scope of painting includes but is not limited to walls, ceilings, trim, closet doors, shelves and entry doors in all rooms of the specified apartment.

Project Specifics:

William A. Dunlap Homes

156 Apartments

(56)	1 Bedroom Units	594sq.ft.
(77)	2 Bedroom Units	810sq.ft.
(23)	3 Bedroom Units	918sq.ft.

Construction: Plaster wall and concrete ceilings

**Scope of Work:** Paint walls and ceilings 1-coat; walls all one color, ceiling – white; no window, trim or base painting required. Paint all interior wood doors and metal frames 1coat. Apply white acoustic material to ceilings.

**Exceptions:**

1. Contractor may spray paint the acoustic (popcorn) ceilings. Rates of coverage apply.
2. Wall and ceiling repairs by others

\*Provide unit price to paint the exterior metal doors and frames 1-coat of DTM, on both sides.

<u>George J. Otlowski Sr. Gardens</u>	24 Apartments	
(18)	3 Bedroom Units	1216sq.ft.
(4)	4 Bedroom Units	1728sq.ft.
(2)	5 Bedroom Units	1728sq.ft.

Construction: Gyp. Bd. Walls and ceilings, wood and metal doors, wood shelving, vinyl base.

**Scope of work:** Paint all walls and ceilings the same color 1-coat. Paint all interior wood doors, metal frames and shelving 1-coat. Paint metal entrance doors and frames 1-coat

**Exceptions:**

1. Wall and ceiling repairs by others
2. No paint spraying permitted.
3. Do not paint the vinyl base.
4. All other requirements shall apply.

<u>Dzema and Sofield Gardens</u>	34 Apartments	
(28)	3-Bedroom Units	1392sq.ft.
(4)	4-Bedroom Units Type A	1564sq.ft.
(2)	4-Bedroom Units Type B	1392sq.ft.
(2)	5-Bedroom Units	1906sq.ft.

Construction: Gyp. Bd. Walls and ceilings, wood and metal doors, wood shelving, vinyl base.

**Scope of work:** Paint all walls and ceilings the same color 1-coat. Paint all interior wood doors, metal frames and shelving 1-coat. Paint metal entrance doors and frames 1-coat

**Exceptions:**

1. Wall and ceiling repairs by others
2. No paint spraying permitted.
3. Do not paint the vinyl base.
4. All other requirements shall apply.

<u>Wesley T. Hansen Apartments:</u>	100 Apartments	
(25)	Studio Type A	342sq.ft.
(25)	Studio Type B	443sq.ft.
(50)	1 Bedroom	550sq.ft.

Construction: Plaster wall and concrete ceilings.

**Scope of Work:** Paint walls and ceilings 1-coat; walls all one color, ceiling – white; no windows, trim or base painting required. Paint all interior metal frames 1-coat. Apply white acoustic material to ceilings.

**Exceptions:**

1. Contractor may spray paint the acoustic (popcorn) ceilings. Rates of coverage apply.
2. All doors are pre-finished stain grade and require no work.
3. Wall and ceiling repairs by others

**Richard F. Stack Apartments:** 46 Apartments  
46-1 Bedroom 576sq.ft.

Construction: Plaster wall and concrete ceilings.

**Scope of Work:** Paint walls and ceilings 1-coat; walls all one color, ceiling – white; no window, trim or base painting required. Paint all interior wood doors and metal frames 1 coat.

**Exceptions:**

1. Contractor shall not disturb existing ceiling material. Do not scrape or spray paint. May be rolled.
2. All doors are wood, stain grade and require no work
3. Wall and ceiling repairs by others

**Preparation**

**General:** Remove or protect any and all items which could be damaged during the sanding phase or the application of the finishes. Provide surface applied protection prior to start of work. Protect existing floors, kitchen cabinets, bathroom fixtures, windows and other adjacent surfaces from paint applications.

**Cleaning:** Before applying surface treatments clean and or sand the walls, ceilings, doors and other items, of substances that could impair the bond of various coatings or would be detrimental to the final smooth finish on the various finish surfaces. Remove any scaling or peeling paint.

**Surface Preparation:** Sand and clean the surfaces to be coated according to the manufacturer’s instructions.

Remove all electric switch and outlet cover plates, door hardware and other items as necessary as part of applying final paint finishes to walls, ceilings doors and other fixtures. Ceiling light fixtures may remain in place during painting applications.

Remove any hooks, nails, brackets not part of the building systems. Patch all holes from removals.

Caulk and fill all voids in window frames and trim, door frames and trim, kitchen and bathroom countertops, pipe penetrations and base moldings where they meet the floors. Provide fillers or backer rods if applicable.

**Materials Preparation:** Carefully mix paint products according to manufacturer’s instructions.

Thinners are not to be used. **Provide MSDS information on all products.**

**Application:**

**General:** Apply paint and other finish products using the applicators best suited for the substrates. **No spraying of paint** shall be allowed with the exception of the acoustic popcorn ceilings where indicated.

Do not paint over scale, rust, dirt or anything that would affect the application of the product and the finish appearance.

Apply minimum of (1) coat of paint on walls, ceilings, doors, door frames, window sills and closet shelves to achieve a uniform coverage and finish.

Interior metal or wood doors & frames shall receive minimum of (1) coat of paint.

Exterior metal doors and frames shall be sanded smooth and a minimum of 1-coat of paint applied to both sides.

Provide finish coats that are acceptable with primers, if used.

Pre-finished products such as electrical, mechanical, hardware items and cabinetry shall not be painted.

Allow sufficient drying time between successive coats. Sand surfaces between coats.

**Application Procedures:** Paint can be applied with brushes and rollers; **spraying is not permitted with the exception of the textured ceilings.** Use materials best suited for a particular application.

During painting application no other contractors will be allowed access to the apartment until the painting is completed and accepted by the HA.

#### **Apartment Access**

The HA will provide the contractor with access to the Unit. The contractor is responsible to lock the apartment when leaving the site. No apartments shall be left unsecured at any time.

#### **Apartment Services available to contractor:**

Contractor shall assume units have running water, electric service and heat.

Contractor shall be responsible to provide adequate lighting to complete the work in a professional manner.

#### **Cleaning**

**Cleanup:** At the end of each workday, remove empty cans, rags, rubbish and other discarded materials from the site.

Upon completion of painting any overcoats shall be cleaned from glass, floors, hardware and other areas affected.

Contractor shall dispose of paint cans, sleeves, brushes and other materials left over from the work as required by NJDEP and EPA Standards.

Contractor shall not cleanup brushes or rollers in any HA kitchen or bathroom fixtures.

#### **Protection**

##### **Provide "Wet Paint " signs**

**Protect** other finished surfaces from roller or brush marks.

Provide and use drop cloths to protect flooring.

Contractor shall be responsible to restore any building components (not required to be painted) that were painted by the contractor's negligence.

##### **Close-out**

Provide typed list of types of paint and color mix used, for each application, and submit to owner upon job completion.

##### **Extra Materials:**

None req.

**End of Section**

# Proposal

Proposal for: Painting Contractor

TO: Housing Authority of the City of Perth Amboy  
881 Amboy Avenue, P.O. Box 390, Perth Amboy, NJ 08862

FROM:

Company Name of Bidder	Federal ID#
Street Address	
City, State - Zip Code	
Contact Name (Please Print) / Telephone Number	
Email Address / Fax Number	

1. The undersigned, having read the Specifications, including the Instructions to Offerors, Request for Proposals, the form of contract, the technical specifications, this proposal form, the Certifications and Representations of Offerors, the form of non-collusive affidavit, the form of statement of offeror's qualifications, and addenda, if any, thereto, and having investigated the local conditions affecting the cost of the work, hereby propose to furnish all labor, materials, services, equipment and related items to complete all work for painting in accordance therewith at the following rates:

### Schedule of Rates

**Hansen Studio Apartments (342 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Hansen Studio Apartments (443 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Hansen 1 BR Apartments (550 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Stack 1 BR Apartments (576 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes 1BR Apartments (594 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes 2 BR Apartments (810 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes 3 BR Apartments (918 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dunlap Homes, Unit Price to Paint the Exterior Metal Doors and Frames (1 coat of DTM on both sides):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dzema and Sofield Gardens 3BR Apartments (1392 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dzema Gardens 4BR Apartments (1564 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Sofield Gardens 4BR Apartments (1392 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Dzema and Sofield Gardens 5BR Apartments (1906 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Otlowski Gardens 3 BR Apartments (1216 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Otlowski Gardens 4 BR Apartments (1728 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Otlowski Gardens 5BR Apartments (1728 SF):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_).

**Common Areas:**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_) per square foot.

**Spackling (miscellaneous wall repairs):**

\_\_\_\_\_ dollars and \_\_\_\_\_ cents (\$\_\_\_\_\_.\_\_\_\_) per square foot.

2. The offeror acknowledges the receipt of the following addenda, if any, issued by the Authority:

Addendum Number \_\_\_\_\_ dated \_\_\_\_\_

Addendum Number \_\_\_\_\_ dated \_\_\_\_\_

3. The names and address of persons interested as principals or as stockholders in this Proposal are as follows. (If the offeror is a corporation or partnership, list all persons who have 10 percent or more ownership in the corporation or partnership.) Attach additional pages if needed.

\_\_\_\_\_ Full Name Address % of ownership

\_\_\_\_\_ Full Name Address % of Ownership

The offeror shall state on the line below, whether or not he is a citizen of the United States, and in the case of a partnership, whether or not all partners are citizens of the United States.

\_\_\_\_\_



4. This Proposal is accompanied by:

- (1) Non-Collusive Affidavit;
- (2) Qualification Questionnaire.
- (3) New Jersey Business Registration Certificate

5. In submitting this proposal, it is understood that the Housing Authority of the City of Perth Amboy reserves the right to reject any and all offers. If written notice of the acceptance of this proposal is mailed, telegraphed or delivered to the undersigned within 60 days after the opening thereof, or at any time thereafter before this proposal is withdrawn, the undersigned agrees to execute and deliver a Contract in prescribed form within 10 days after the contract is presented to him for signature.

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Signature of Offeror - Title

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Date

**Non-Collusive Affidavit**

AFFIDAVIT

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_ being first duly sworn deposes and says:  
(Individual's Name)

THAT he is \_\_\_\_\_ of  
(Owner, Officer or Partner)

\_\_\_\_\_  
(Firm Name)

the party making the foregoing proposal dated February 8, 2022 for painting contractor; that such proposal is genuine and not collusive or sham; that the offeror has not colluded, conspired, connived or agreed, directly or indirectly, with any offeror or person, to put in a sham proposal or to refrain from offering a proposal, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the proposed prices of affiant or of any offeror, or to fix any overhead, profit or cost element of said proposed prices, or of that of any other offeror, or to secure any advantage against the Housing Authority of the City of Perth Amboy or any person interested in the proposed contract; and that all statements in the said proposal are true.

\_\_\_\_\_  
(Signature of Offeror)

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission expires \_\_\_\_\_

**Qualification Questionnaire**

Proposal for: Painting Contractor

Name of Offeror: \_\_\_\_\_

(a) It shall be necessary for the offeror to present evidence that he has been in business for at least 3 years in this field and can submit a suitable record of satisfactorily completing similar contracts.

How many years have you been or engaged in business under your present firm or trade name?  
\_\_\_\_\_ Years.

(b) How many years has your organization been performing the work required under this contract?  
\_\_\_\_\_ Years.

(c) If a corporation, answer the following:

Date of incorporation: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

President's Name: \_\_\_\_\_

Vice President's Name(s): \_\_\_\_\_

(d) If a partnership, answer the following:

Date of Organization: \_\_\_\_\_

(e) If the contract is awarded to your firm, who will personally supervise the work?  
\_\_\_\_\_

(f) Are there any liens of any character filed against your company at this time? If so, specify the nature and amount of the lien.  
\_\_\_\_\_

(g) Give trade references:  
\_\_\_\_\_  
\_\_\_\_\_

(h) Give bank references:  
\_\_\_\_\_  
\_\_\_\_\_

(i) Give full information concerning all of your contracts in progress or completed within the last 3 years, whether private or government contracts.

OWNER/LOCATION	DESCRIPTION	CONTRACT AMOUNT
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_ being first duly sworn deposes and says:  
(Individual's Name)

THAT he is \_\_\_\_\_ of  
(Owner, Officer or Partner)

\_\_\_\_\_  
(Firm Name)

and that he hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Housing Authority of the City of Perth Amboy in verification of the recitals comprising this Statement of Offeror's Qualification; and that all answers to the foregoing questions and all statements therein contained are true and correct.

\_\_\_\_\_  
(Signature of Offeror)

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission expires \_\_\_\_\_