



# *Housing Authority of the City of Perth Amboy*

881 AMBOY AVENUE, P.O. BOX 390, PERTH AMBOY, NJ 08862

TELEPHONE: (732) 826-3110

FAX: (732) 826-3111

EDNA DOROTHY CARTY-DANIEL, Chairperson  
PEDRO A. PEREZ, Vice-Chairman  
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DOUGLAS G. DZEMA, P.H.M.  
Executive Director

EDWARD TESTINO  
Counsel

January 6, 2011

Ms. Sharon Smith, HUD Financial Analyst  
U.S. Department of H.U.D.  
Newark Area Office  
Public Housing Division  
One Newark Center  
Newark, NJ 07102

RE: Board Resolution Approving the AMP Budgets  
Perth Amboy Housing Authority (NJ006)

Dear Ms. Smith:

Enclosed is the executed HUD-52574 PHA Board Resolution approving the Project- Based Budget for the fiscal year ending March 31<sup>st</sup>, 2012 on behalf of the Housing Authority of the City of Perth Amboy.

Should you have any questions and/or problem, please do not hesitate to contact me.

Sincerely,

Douglas G. Dzema, PHM  
Executive Director

DD:rmk  
Enc.

Board Resolution Approving the AMP Budgets  
PHA Board Resolution  
Approving Operating Budget

OMB No. 2577-0026 Approving  
(exp. 10/31/2009)

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Perth Amboy Housing Authority

PHA Code: NJ006

PHA Fiscal Year Beginning: 4/01/2011

Board Resolution Number: \_\_\_\_\_

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

Operating Budgets (*for COCC and all Projects*) approved by Board resolution on:

12/14/2010

Operating Budget submitted to HUD, if applicable, on:

\_\_\_\_\_

Operating Budget revision approved by Board resolution on:

\_\_\_\_\_

Operating Budget revision submitted to HUD, if applicable, on:

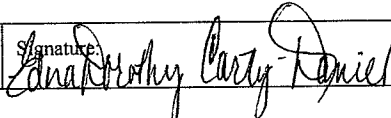
\_\_\_\_\_

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: Dorothy Edna Carty-Daniel	Signature: 	Date: December 14th, 2010
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PERTH AMBOY HOUSING AUTHORITY  
PROJECT BASED BUDGET  
FYE 3/31/2012

ACCOUNT:

AMP 1	AMP 2	TOTAL	SECTION	TOTAL
6-1			8	
Family	Senior			

REVENUE:

DWELLING RENT	1,160,840	499,670	1,660,510	0	1,660,510
EXCESS UTILITIES	28,000	12,000	40,000	0	40,000
INTEREST INCOME	15,000	20,000	35,000	7,000	42,000
TENANT CHARGES	5,000	1,000	6,000		6,000
OTHER INCOME	11,000	153,000	164,000	40,000	204,000
FEE FOR SERVICE REVENUE	537,000		537,000		537,000
CAPITAL FUND FEE		20,000	20,000		20,000
OPERATING SUBSIDY	1,110,000	700,000	1,810,000	0	1,810,000
SECTION 8 HAP FEES		as	0	9,000,000	9,000,000
SECTION 8 ADMIN FEES	0	0	0	864,000	864,000
PORT FEES			0	140,000	140,000
FSS/HOMEOWNERSHIP GRANT	0	0	0	130,000	130,000
<b>TOTAL REVENUE</b>	<b>2,866,840</b>	<b>1,405,670</b>	<b>4,272,510</b>	<b>10,181,000</b>	<b>14,453,510</b>
<b>EXPENSES:</b>					
ADMINISTRATIVE SALARIES	294,960	53,040	348,000	396,600	744,600
ADMINISTRATIVE BENEFITS	170,780	32,150	202,930	202,960	405,890
LEGAL	15,000	0	15,000	10,000	25,000
STAFF TRAINING/TRAVEL	11,500	4,500	16,000	13,000	29,000
AUDITING	5,600	2,800	8,400	2,800	11,200
OTHER ADMIN EXPENSES	45,000	37,000	82,000	47,500	129,500
RESIDENT SERVICES	10,500	15,500	26,000	0	26,000
UTILITIES	959,360	382,120	1,341,480	0	1,341,480
MAINTENANCE SALARIES	638,020	63,040	701,060	0	701,060
MAINTENANCE BENEFITS	313,480	31,480	344,960	0	344,960
MAINTENANCE MAT.	85,000	45,000	130,000	0	130,000
MAINTENANCE CONTRACTS	128,000	42,000	170,000	0	170,000
SECURITY COSTS		33,760	33,760		33,760
INSURANCE	133,300	46,200	179,500	40,000	219,500
COLLECTION LOSSES	18,500	1,500	20,000	0	20,000
PILOT	14,600	13,000	27,600		27,600
PORT FEES			0	20,000	20,000
FSS ESCROWS	42,000	1,500	43,500		43,500
HOUSING ASSISTANCE PAYMENTS			0	9,000,000	9,000,000
FEE FOR SERVICE-ADMIN.	0	82,000	82,000	123,000	205,000
FEE FOR SERVICE-MAINT.	0	332,000	332,000	0	332,000
CENTRAL OFFICE NET COSTS	1,493	1,041	2,534		2,534
PROPERTY MGT FEES	166,359	114,493	280,852	195,000	475,852
BOOKKEEPING FEES	18,839	12,965	31,804	88,200	120,004
ASSET MGT FEES	25,560	17,640	43,200		43,200
<b>TOTAL EXPENSES</b>	<b>3,097,851</b>	<b>1,364,729</b>	<b>4,462,580</b>	<b>10,139,060</b>	<b>14,601,640</b>
<b>NET REVENUE(EXPENSES)</b>	<b>-231,011</b>	<b>40,941</b>	<b>-190,070</b>	<b>41,940</b>	<b>-148,130</b>