



# **Housing Authority of the City of Perth Amboy**

881 AMBOY AVENUE, P.O. BOX 390, PERTH AMBOY, NJ 08862

TELEPHONE: (732) 826-3110

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EDNA DOROTHY CARTY-DANIEL, Chairperson  
MIGUEL A. AROCHO, Vice-Chairman  
PEDRO A. PEREZ  
FERNANDO A. GONZALEZ  
SHIRLEY JONES  
REVEREND H. WAYNE BRADY  
REVEREND GREGORY PABON

DOUGLAS G. DZEMA, P.H.M.  
Executive Director

EDWARD TESTINO  
Counsel

**THE MINUTES OF THE REGULAR MONTHLY MEETING  
OF  
THE BOARD OF COMMISSIONERS  
OF  
THE HOUSING AUTHORITY OF THE CITY OF PERTH AMBOY**

**January 10, 2013**

The Board of Commissioners of the Housing Authority of the City of Perth Amboy met for the Regular Monthly meeting on Thursday, January 10, 2013, 12:30 p.m. at Dunlap Homes Apartment Complex, Administrative Office Conference Room, located at 881 Amboy Avenue, Perth Amboy, New Jersey 08861.

<Moment of Silence.>

<Pledge of Allegiance.>

The meeting was called to order by Chairperson Carty-Daniel and statement read as to proper notification of the meeting given in accordance with the Open Public Meeting Act Law as follows:

“Adequate Notice has been made as to the time, place, and date of the meeting and as to the nature of business to be discussed being the general business of the Authority.”

Upon roll call, those present and absent were as follows:

Present:	Chairperson	Edna Dorothy Carty-Daniel
	Vice-Chairman	Miguel A. Arocho
	Commissioner	Fernando A. Gonzalez
	Commissioner	Reverend H. Wayne Brady
	Commissioner	Shirley Jones
	Commissioner	Reverend Gregory Pabon
Excused:	Commissioner	Pedro A. Perez

The Chairperson declared said quorum present.

On the motion of Vice-Chairman Arocho, which motion was seconded by Commissioner Jones, the Board concurred to approve the Minutes of the Regular Board Meeting of December 11, 2012, as presented. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The following resolution was introduced by Vice-Chairman Arocho, read in full and considered:

**RESOLUTION # 2958-A**

**TO APPROVE THE AMP BUDGETS FOR PHA FISCAL YEAR BEGINNING 4/1/2013**

**WHEREAS**, the Authority's COCC and Project Based Budget for year ending 3/31/2014 has been reviewed and found to be sufficient to meet all proposed expenditures/expenses and obligations of the Housing Authority of the City of Perth Amboy, as presented; and

**NOW, THEREFORE BE IT RESOLVED**, the Board of Commissioners of the Housing Authority of the City of Perth Amboy approves the Authority's COCC and Project Based Budget for year ending 3/31, 2014, as presented.

Commissioner Brady moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Jones. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Vice-Chairman Arocho, read in full and considered:

**RESOLUTION # 2959-A**

**TO INTRODUCE AND APPROVE THE 2013/2014 HOUSING AUTHORITY BUDGET**

**WHEREAS**, the Annual Budget and Capital Budget for the Housing Authority of the City of Perth Amboy for the fiscal year beginning April 1, 2013 and ending March 31, 2014 has been presented before the Members of the Housing Authority of the City of Perth Amboy at its open public meeting of January 10, 2013; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$14,390,000, Total Appropriations, including any Accumulated Deficit if any, of \$14,618,196 and Total Fund Balance utilized of \$227,296; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 639,261 and Total Fund Balance planned to be utilized as funding thereof, of \$0; and

**WHEREAS**, the schedule of rents, fees and other user charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the Members of the Housing Authority of the City of Perth Amboy, at an open public meeting held on 01/10/2013 that the Annual Budget, including appending Supplemental Schedules, and the Capital Budget/Program of the Housing Authority for the fiscal year beginning April 1, 2013, and ending March 31, 2014 is hereby approved.

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of Housing Authority of the City of Perth Amboy will consider the Annual Budget and Capital Budget/Program for adoption of March 12, 2013.

Commissioner Jones moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Brady. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Vice-Chairman Arocho, read in full and considered:

**RESOLUTION # 2960-A**

**TO APPROVE PHA FIVE-YEAR PLAN AND FY 2013 ANNUAL PLAN**

**WHEREAS**, the Quality Housing and Work Responsibility Act of 1998 requires the Housing Authority to prepare a consolidated Five Year Plan and Annual Plan each year to describe the Authority's mission and its long term and shorter term goal;

**WHEREAS**, the Authority is further required to develop these plans in a public process with its residents, local government and any concerned citizens; and

**WHEREAS**, for its upcoming fiscal year starting April 1, 2013, the Authority is required to submit to HUD a new Annual Plan for the upcoming 2012 fiscal year, including the Capital Fund Program Annual Statement for 2013 and an updated CFP Five-Year Action Plan for the year 2013 to 2017; and

**WHEREAS**, these plans were developed in a meeting of the Planning Group, which included Housing Authority Commissioners, staff members, representatives from the City Administration, and Resident representatives from each of the Authority's public housing developments and from the Section 8 Voucher program. The group met on October 24, 2012 to draft the plans. The draft plans were made available for public review and comment. A public hearing to take comments on the proposed plans was held on December 13, 2012; and

**NOW, THEREFORE BE IT RESOLVED**, the Board of Commissioners of the Housing Authority of the City of Perth Amboy approves the PHA 5-Year Plan and 2013 Annual Plan, including the 2013 CFP Annual Statement and

the CFP Five-Year Action Plan for 2013-2017 and CFP Performance and Evaluation Reports for the FYs 2010-2012 grants, as presented.

Commissioner Jones moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Pabon. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Vice-Chairman Arocho, read in full and considered:

**RESOLUTION # 2961-A**

**TO APPROVE THE AWARD OF CONTRACT FOR ENGINEERING SERVICES FOR RELOCATION OF AN ELECTRICAL GENERATOR.**

**WHEREAS**, proposals for the engineering services needed for the relocation of an electrical generator from the Delaney Recreation Center to the Administrative Office building were solicited from an a number of engineering firms that have performed similar services for the Authority; and

**WHEREAS**, the Housing Authority received three proposals and these were evaluated in accordance with the criteria in the written request for proposals. A summary of the ratings of the proposals is as follows:

<u>Name of firm:</u>	Evaluation Score:					Total	Proposed Fee
	Criterion #1	#2	#3	#4	#5		
French & Parrello Associates, PA Wall, New Jersey	20	30	20	25	0	95	\$ 9,990.00
Parallel Architecture Group Long Branch, New Jersey	20	30	20	18	0	88	\$ 13,380.00
BD Engineering Lakewood, New Jersey	20	30	20	13	0	83	\$ 16,000.00

**WHEREAS**, the highest ranked firm, French and Parrello Associates, has provided engineering services for a number of past projects for the Authority, and our experience with this firm has been very positive. Award of contract to French & Parrello is recommended;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Commissioners of the Housing Authority of the City of Perth Amboy approves the award of contract to French & Parrello Associates, PA of Wall, New Jersey for engineering services for the relocation of an electrical generator from the Delaney Recreation Center to the Administrative Office building for the total contract amount of \$ 9,990.00, as presented.

Commissioner Gonzalez moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Brady. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Commissioner Jones, read in full and considered:

**RESOLUTION # 2962-A**

**TO APPROVE THE CONTRACT AMENDMENT FOR KITCHEN AND ELECTRICAL IMPROVEMENTS IN DUNLAP HOMES.**

**WHEREAS**, the Board has reviewed a proposed amendment to the contract with Adirondack Contracting, Inc. for the kitchen and electrical improvements in Dunlap Homes; and

**WHEREAS**, the amendment adds a number of work items to address unforeseen conditions I the course of the construction of the kitchen and electrical improvements The additional monies claimed for the work were negotiated with the contractor and are reasonable; and

**WHEREAS**, in connection with the Contract for Construction dated November 9, 2011 for kitchen and electrical improvements in William A. Dunlap Homes, Perth Amboy, New Jersey, the following change is ordered in connection with Article 5 of the Contract for Construction:

**ADDITIONS:**

- Eliminate exposed conduit; repair holed in walls and floors	\$3,720.88
- Install firebrick fire stopping	\$4,405.04
- Wall repairs	\$889.61
- Replace gas lines	\$1,176.00
- Removed ceramic tiles on floor and wall	\$1,258.00
- Remove wall paper and VCT flooring	\$636.70
- Remove abandoned electrical panels	\$1,991.25
- Demolish wall between apartments	\$1,756.10
Total Additions:	\$15,833.59

Subject to conditions hereinafter set forth, an equitable adjustment of the contract price and time of completion is established as follows:

The original contract price:	\$459,650.00
The contract price will be increased by this amendment the amount of:	\$15,833.59
The new contract price will be:	\$475,483.59

The conditions referred to are as follows:

1. The aforementioned change, and all work affected thereby, are subject to all contract stipulations and covenants;

2. The rights of the Housing Authority are not prejudiced; and
3. All claims against the Housing Authority, which are incidental, or as a consequence of this change are satisfied.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Commissioners of the Housing Authority of the City of Perth Amboy approves the contract amendment to Adirondack Contracting for the kitchen and electrical improvements in William A. Dunlap Homes for a new total contract price of \$475,483.59, as presented.

Vice-Chairman Arocho moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Brady. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Vice-Chairman Arocho, read in full and considered:

**RESOLUTION # 2963-A**

**TO APPROVE A FUND COMMISSIONER**

**WHEREAS**, the Housing Authority of the City of Perth Amboy is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

**WHEREAS**, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its' representative to said Fund; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of Perth Amboy does hereby appoint Douglas G. Dzema as its FUND COMMISSIONER for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2013.

Commissioner Gonzalez moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Jones. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Commissioner Arocho, read in full and considered:

**RESOLUTION # 2964-A**

**TO APPROVE A GRANT AGREEMENT WITH PARTNER**

**WHEREAS**, the Housing Authority of the City of Perth Amboy “HACPA” received in excess of \$2 million dollars of program income for the construction of “The Parkview” located at 618 New Brunswick Avenue in Perth Amboy; and

**WHEREAS**, PARTNER, the Authority’s affiliated not for profit 501c (c) 3, requested to use some of these proceeds to help further its mission to promote affordable housing in the City of Perth Amboy; and

**WHEREAS**, PARTNER has entered into a Memorandum of Understanding with Morris Habitat for Humanity to construct single family homes in Perth Amboy to be purchased by qualified low income families; and

**WHEREAS**, PARTNER is requesting \$200,000 from the HACPA to be used to purchase various lots in the City of Perth Amboy to help in its endeavor with the Habitat for Humanity to provide single family housing to over the next five years; and

**WHEREAS**, the use of these funds for this program has been approved by the United States Department of Housing and Urban Development as a use consistent with the Annual Contributions Contract “ACC” Program Income Certification adopted by HUD and HACPA;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Perth Amboy the following:

- 1) Approval of the Grant Agreement with PARTNER in the amount of \$200,000 to help in its endeavor to provide housing for housing for low income families in the City of Perth Amboy.
- 2) Authorization for the Executive Director to execute said Grant Agreement with PARTNER.

Commissioner Gonzalez moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Pabon. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Vice-Chairman Arocho, read in full and considered:

**RESOLUTION # 2965-A**

**TO APPROVE THE TRANSFER OF \$50,000 TO PARTNER FOR THE PURCHASE OF A LOT LOCATED ON 440 LAWRIE STREET IN PERTH AMBOY, NEW JERSEY.**

**WHEREAS**, the Housing Authority of the City of Perth Amboy “HACPA” has entered into a grant agreement with its affiliated 501 (c) 3 not for profit PARTNER to purchase lots in the City of Perth Amboy to construct single family homes that will be sold to qualified low income families; and

**WHEREAS**, the grant agreement allows for the transfer not to exceed \$50,000 per lot (\$200,000 total) to PARTNER upon the purchase of a lot to be used in this endeavor; and

**WHEREAS**, PARTNER has purchased a lot located on 440 Lawrie Street in Perth Amboy; and

**WHEREAS**, PARTNER and the Morris Habitat for Humanity have executed a Memorandum of Understanding "MOU" to construct a single family home on the lot noted above; and

**WHEREAS**, the home will be sold to a qualified low income family that may come from the Authority's Family Self Sufficiency Program; and

**WHEREAS**, PARTNER has satisfied all the requirements listed under the grant agreement to receive the first installment of \$50,000;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Perth Amboy the following:

- 1) Approval to transfer the first installment of \$50,000 under the grant agreement executed by both entities to be used for the purchase of a lot located on 440 Lawrie Street in Perth Amboy, New Jersey
- 2) Authorization for the Executive Director to make the transfer from the Parkview program income.

Commissioner Jones moved that the foregoing resolution be adopted as presented, which motion was seconded by Commissioner Pabon. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones, and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

The following resolution was introduced by Vice-Chairman Arocho, read in full and considered:

**RESOLUTION # 2966-A**

**TO ADOPT A POLICY FOR REPORTING COMPONENT UNITS ON HOUSING AUTHORITY FINANCIAL STATEMENTS.**

**WHEREAS**, the Inspector General for Audit "IG" did a review on the transactions between the Housing Authority of the City of Perth Amboy "HACPA" and its affiliated 501 (c) 3 not for profit PARTNER; and

**WHEREAS**, the IG found that in the initial formation of PARTNER a majority of its Trustees had some relationship with the HACPA causing PARTNER to be a component unit of the Authority; and

**WHEREAS**, although this majority no longer exists the IG has recommended the Housing Authority adopt a policy for reporting component units on HACPA financial statements to avoid any issues in the future; and

**WHEREAS**, the Authority's Executive Director has reviewed the pertinent guidelines regarding component units and has constructed a policy in line with the IG's recommendations,



***NOW, THEREFORE BE IT RESOLVED***, by the Board of Commissioners of the Housing Authority of the City of Perth Amboy the following:

- 1) Adoption of the attached "Policy for Reporting Component Units on Housing Authority Financial Statements"
- 2) Authorization for the Executive Director to include this adopted policy in the Authority's Annual Agency Plan

Commissioner Gonzalez moved that the foregoing resolution be adopted as presented, which motion was seconded by Chairperson Carty-Daniel. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones and Reverend Gregory Pabon.

Nay: None

The Chairperson thereupon declared said motion was carried and said resolution was adopted.

On the motion of Vice-Chairman Arocho, which motion was seconded by Commissioner Jones, the Board concurred to approve the January Bill List, as presented. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones, and Reverend Gregory Pabon.

Nay: None

The Executive Director updated the Board with the following on the Delaney Homes Redevelopment Project:

- Met with Gregory Fehrenbach, City Business Administrator – order of business between PARA, Planning Board, City Council on amendment of Redevelopment zone.
- Further steps await approval.

The Executive Director updated the Board with the following on PARTNER:

- Gateway Collaboration Grant
- April review – 2 audits
- Gateway Arts Collaboration with the City Cultural Group– shared vision of people coming together through the Arts.
- Habitat for Humanity – in 2 weeks submitting Zoning permit to City

#### DIRECTOR'S REPORT

Douglas Dzema, Executive Director updated the Board on the following:

- Gregory Fehrenbach, City Business Administrator inquired about Boiler oversight.
- Richard Cavallero, President of the Senior's Residents Association inquired as to the Board policy for Church Services.
- Contract with Sayreville PHA for Website executed.
- Meeting with Sayreville PHA for management contract.

On the motion of Commissioner Gonzalez, which motion was seconded by Vice-Chairman Arocho, the Board concurred to close the general session of this meeting and move to Executive Session. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones, Reverend Gregory Pabon.

Nay: None

On the motion of Commissioner Brady, which motion was seconded by Commissioner Jones, the Board concurred to close the Executive Session and move back to the general session of this meeting. Upon roll call, the following vote was carried;

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones, Reverend Gregory Pabon.

Nay: None

On the motion of Commissioner Pabon, which motion was seconded by Commissioner Jones, the meeting was adjourned.

Respectfully submitted by:

Douglas G. Dzema, PHM  
Executive Director and Secretary



# **Housing Authority of the City of Perth Amboy**

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DOUGLAS G. DZEMA, P.H.M.  
Executive Director

EDWARD TESTINO  
Counsel

**THE EXECUTIVE SESSION OF THE REGULAR MONTHLY MEETING  
OF  
THE BOARD OF COMMISSIONERS  
OF  
THE HOUSING AUTHORITY OF THE CITY OF PERTH AMBOY**

**January 10, 2013**

**(CONFIDENTIAL)**

The Board of Commissioners of the Housing Authority of the City of Perth Amboy met for the Regular Monthly meeting on Thursday, January 10, 2013, 12:30 p.m. at Dunlap Homes Apartment Complex, Administrative Office Conference Room, located at 881 Amboy Avenue, Perth Amboy, New Jersey 08861.

<Moment of Silence.>

<Pledge of Allegiance.>

The meeting was called to order by Chairperson Carty-Daniel and statement read as to proper notification of the meeting given in accordance with the Open Public Meeting Act Law as follows:

“Adequate Notice has been made as to the time, place, and date of the meeting and as to the nature of business to be discussed being the general business of the Authority.”

Upon roll call, those present and absent were as follows:

Present:	Chairperson	Edna Dorothy Carty-Daniel
	Vice-Chairman	Miguel A. Arocho
	Commissioner	Fernando A. Gonzalez
	Commissioner	Reverend H. Wayne Brady
	Commissioner	Shirley Jones
	Commissioner	Reverend Gregory Pabon
Excused:	Commissioner	Pedro A. Perez

The Chairperson declared said quorum present.

On the motion of Commissioner Gonzalez, which motion was seconded by Vice-Chairman Arocho, the Board concurred to close the general session of this meeting and move to Executive Session. Upon roll call, the following vote was carried:

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones, Reverend Gregory Pabon.

Nay: None

The Board was briefed on Personnel discipline matters for (3) current Section 8 employees. Prior to this Board meeting, each of the (3) employees were served RICE notices via certified letter. Edward Testino, Counsel advised the Board of the rights of the Board and the employees as it pertains to the Housing Authority's Personnel Policy and possible procedures for a Grievance Hearing for each, whereby the members of the Commissioner's Personnel Committee will be the hearing officers and particular witnesses may be called upon to testify and give a deposition.

Today, prior to this Board Meeting, Douglas Dzema, Executive Director received a formal resignation letter from one employee and that the other two suspended employees are in the process of seeking Attorney representation for requested Grievance hearings for each.

As the Housing Authority's internal investigation and circumstances for said employees progresses, the Board will be kept apprised.

On the motion of Commissioner Brady, which motion was seconded by Commissioner Jones, the Board concurred to close the Executive Session and move back to the general session of this meeting. Upon roll call, the following vote was carried;

Aye: Edna Dorothy Carty-Daniel, Miguel A. Arocho, Fernando A. Gonzalez, Reverend H. Wayne Brady, Shirley Jones, Reverend Gregory Pabon.

Nay: None

Respectfully submitted by:

Douglas G. Dzema, PHM  
Executive Director and Secretary